

ANNUAL ADMINISTRATION REPORT

1980-81, 1981-82 & 1982-83



REGIONAL CENTRE FOR URBAN AND ENVIRONMENTAL STUDIES
INSTITUTE OF PUBLIC ADMINISTRATION
UNIVERSITY OF LUCKNOW
LUCKNOW

ADVISORY COMMITTEE

<i>Chairman</i>	Secretary	Department of Housing and Urban Development, Government of Uttar Pradesh, Lucknow.
<i>Members</i>	Dean	Faculty of Arts, Lucknow University, Lucknow
	Director	Indian Institute of Public Administration, New Delhi.
	Secretary	Department of Housing and Urban Development, Government of Madhya Pradesh, Bhopal.
	Secretary	Department of Housing and Urban Development, Government of Bihar, Patna
	Secretary	Department of Housing and Urban Development, Government of Orissa, Bhubaneswar.
	Mukhya Nagar Adhikari	Lucknow Nagar Mahapalika (Nominee of the State Government).
<i>Member-Secretary</i>	Nominee	Ministry of Works and Housing, Government of India, New Delhi
	Director	Regional Centre for Urban Environmental Studies, Lucknow University, Lucknow



About the Centre

The Regional Centre for Urban and Environmental Studies, was established by the Union Ministry of Works and Housing, (formerly the Ministry of Health, Family Planning and Urban Development), Government of India, in collaboration with the Department of Local Self-Government of Uttar Pradesh in January 1968, at the Institute of Public Administration, University of Lucknow, Lucknow.

The objectives of the Centre are :

- i) to organise pre-entry diploma ^{course} in urban government and administration;
- ii) to organise post-entry ^{and in-service} training ~~and refresher~~ courses in urban government and administration;
- iii) to organise seminars, conferences and group discussions on various aspects of urban government and administration;
- iv) to create interest among government officials, academicians and elected members of the urban local bodies with regard to problems of urban government ^{and urban environment};
- v) to undertake research on problems of urban government; and
- vi) to serve as a centre for collection, dissemination and publication of information regarding developments in urban government.

Meetings of the Advisory Committee

In the year 1980-81, the Advisory Committee of the Centre

met on April 1, 1981. In 1981-82 the Advisory Committee met on September 17, 1981 and on May 31, 1982 in the year 1982-83.

Library

The Centre has a library which supplements to the needs of trainee officers, researchers and students engaged in the field of local government and allied areas. It has a collection of over thirty thousand volumes and subscribes to over eighty-five leading periodicals.

Budgets

The budgets for the years 1980-81, 1981-82 and 1982-83 are given at the end of the report.

PART-1

**ACTIVITIES
OF
THE CENTRE**

1980-81

1980-81

A. TRAINING COURSES

1. Financial Management in Urban Administration (May 15-24, 1980)

The objective of the Course was to make the officials concerned with financial and budgetary control, fully aware of the need to manage urban finances in a systematic and scientific manner, so as to promote on their part the best utilization of the limited resources available.

A list of the participants who attended the Course is given in Appendix I Part-I.

Evaluation

Four participants felt that the objectives envisaged for the course were achieved to a 'very good extent'; twenty-one felt that they were achieved to a 'good extent' and only two among the participants mentioned that the objectives were achieved to 'some extent only'. Regarding the standard of training imparted the general opinion commended it as being 'high'. Eighteen participants expressed their satisfaction that the training given was not unduly academic and theoretical as they had feared but was well related to actual conditions of work prevailing in local bodies/housing boards/development authorities.

Division of time between 'lecture' and 'discussion' was thought to be 'appropriate' by twenty-two participants while three felt that there were too many lectures. Bias in favour of too much discussion was reported by two. Twenty-five

participants were fully satisfied regarding opportunities for participation in discussion. The usefulness of discussions was underscored by the majority of participants.

On the whole twenty-one participants benefitted 'to a great extent' from the Course and six mentioned 'to some extent' only. The presentation of subjects in the various sessions was 'very interesting' to eighteen, and 'fairly interesting' to the rest. Majority of the participants felt that the training received by them would prove useful in their work enabling them to put into effect new ideas and knowledge and in introducing improved methods and techniques.

2. Planning for Urban Development (July 7-19, 1980)

The main focus of the course was on the problems of management presented by cities and large towns and the role of the administrators in overcoming them. Emphasis was placed on the need to develop the processes of planning, implementation and evaluation of urban developmental projects, alongwith the development of managerial skill needed for the solution of multifarious urban problems.

A list of sixteen officers who attended the course is given in Appendix II Part-I

Evaluation

All the participants agreed that the objectives of the course were achieved 'to a very good extent'. Ten participants stated that the course was conducted 'excellently' while the remaining six mentioned that it was a 'well' conducted course. In the opinion of nine participants the standard of training was very high'. Four felt it to be 'high' and three thought it to be 'average'. All agreed that the duration of the training was 'just enough'. Fourteen participants felt that the course was not unduly academic and theoretical. Twelve felt that the training was suffi-

ently practice-oriented with the regard given to the actual conditions of work in local bodies/housing boards/development authorities. For thirteen participants, the distribution of time in the course between 'lecture' and 'discussion' was appropriate and for the remaining three, 'lectures' took up most of the time. However, fifteen participants found that they had sufficient opportunity to participate in discussions during the conduct of the course. Twelve participants rated the 'discussions' as very useful and two each thought them to be less 'profitable' and 'non-profitable', respectively.

Fourteen participants felt that they benefitted from the course to a 'great extent' while two felt that they benefitted to 'some extent' only. On the whole, the presentation of the subjects in various sessions was 'very interesting and easy to follow' to nine, and 'fairly interesting' to seven. In the opinion of twelve participants the opportunity for interaction among the participants outside the lecture-hall was available to a 'great extent'.

3. Management of Urban Environment (August 21-30, 1980)

Ten officers from various municipal boards, development authorities and the U. P. Housing and Development Board participated in the course.

A list of the participants is given in Appendix III Part-I.

Evaluation

Four out of the ten participants felt that the objectives of the course were realised to a 'very great extent' while the remaining six felt that they were realised to 'a great extent'. Five participants mentioned that the course was conducted 'excellently' and the remaining five felt that this was a 'well' conducted course. The standard of training according to two was 'very high', six mentioned it to be 'high' and the remaining two

stated it to be 'average'. Regarding the duration of the training all the ten participants agreed that it was 'just enough'.

Seven participants felt that the training was not 'unduly academic and theoretical', while three felt it to be otherwise. Nine participants agreed that in the context of the actual conditions of work in local bodies, the training was sufficiently practice-oriented. All the ten participants mentioned that they had sufficient time to participate in the discussion during the Course. Six participants rated the 'discussions' following the 'lecture' to be 'very useful' and the remaining four as 'little profitable'.

Seven participants mentioned that they benefitted from the Course 'to a great extent'. On the whole the presentation of subjects in various sessions during the Course was 'very interesting and easy to follow' to four participants and 'fairly interesting to the remaining six. A majority of the participants felt that the training received was useful to them in putting into effect new ideas and knowledge achieved and introducing improved methods and techniques. To three, the training was also useful in training other personnel.

Regarding the timing of the Course, all the participants preferred the cooler months of the year. Eight participants mentioned that the library facility provided to them was 'very good'. All the ten participants were of the opinion that the opportunity for interaction amongst themselves outside the lecture-hall, was available to a great extent.

4. Management of Water Supply Undertakings (October 6-15, 1980)

Local authorities being the main agencies involved in the supply of water, the Course was designed to expose the concerned personnel to various facets of urban water supply management, like formulation and execution of water supply systems, and maintenance and operation of water supply undertakings.

A list of twenty-three officers who attended the Course is given in Appendix IV Part-1.

Evaluation

Sixteen participants mentioned that the objectives of the Course were achieved to a 'good extent', five felt that it was to a 'very good extent' and the remaining two mentioned 'to some extent'. According to six participants the Course was conducted 'excellently', while sixteen mentioned that it was conducted well. To fourteen, the standard of training was 'high' while to the remaining nine it was 'average'.

Twelve participants felt that the Course was not 'unduly academic and theoretical' and eleven said that it was. As many as nineteen participants felt that considering the actual conditions of work prevailing in local bodies/housing boards/development authorities the training was sufficiently practice-oriented. Sixteen participants found that the distribution of time between lecture and discussion was 'appropriate' whereas all the twenty-three participants found that they had sufficient opportunity to take part in the discussions during the course. Twelve participants felt that they benefitted from the Course to a 'great extent' while eleven benefitted 'to some extent' only. On the whole eleven found the presentation of subjects in various sessions to be 'fairly interesting', while five mentioned it as 'average'. Regarding field visits, fifteen thought, them to be purposeful to 'some extent' and eight thought them to be purposeful to a 'great extent'.

5. Administration of Property Taxes (November 24-29, 1980)

The objective of the Course was to examine the nature and relevance of the tax on property in municipal areas as also the administrative structure for assessment and collection of property taxes; to identify administrative problems in the management of property tax; and to discuss measures that should be taken both

at the state and local government levels for increasing efficiency and effectiveness of the administration of the property tax.

A list of twenty-one participants who attended the course is given in Appendix V Part-I.

Evaluation

In the opinion of eight participants the objectives of the Course were realised 'to a very great extent'. Eleven were of the view that they were realised to a 'good extent', while two opined that they were realised to 'some extent'. On the whole the Course was conducted 'excellently' according to seven participants; eleven affirmed it to be a 'well' conducted Course and to three it was 'average'. The duration of the Course was 'longer than necessary' to five participants; 'not adequate' to four; and 'just enough' to the rest.

Eleven out of twenty-one participants held that the Course was not unduly academic and theoretical, while the remaining ten suggested that it was. Seventeen participants felt that the training was sufficiently practice-oriented with due regard to the actual conditions of work in local bodies.

While ten participants felt that the distribution of time of the Course between 'lecture' and 'discussion' was 'appropriate', four felt that there was too much discussion and seven felt that there was 'too much lecture'. Excepting one, the rest of the twenty participants mentioned that they had 'sufficient' opportunity to participate in the discussions during the Course. Similarly, only one participant felt that the discussion which followed the lecture was 'little profitable', whereas the remaining twenty rated them as 'very useful'. Sixteen participants found that they benefitted from the Course 'to a great extent' while only five mentioned that they benefitted 'to some extent'. On the whole, the presentation of subjects in various sessions was 'very interesting and easy to follow' to twelve participants; 'fairly interesting' to six; and 'average' to three. A majority of the participants felt that

the training received was useful to them in their work in putting into effect new ideas and knowledge and in introducing improved methods and techniques.

The number of participants in the Course was 'too many' according to five; 'just right' according to fourteen; and 'too few' according to two. Seven participants found that the opportunity for interaction amongst themselves was available 'to a great extent'; nine found it to be 'adequate' and to five, it was 'not enough'.

6. Management of Solid Wastes (December 8-13, 1980)

The objectives of the Course were to make the officials of urban local bodies and other related agencies aware of the importance of management of solid wastes and to find various ways in which the problem could be tackled.

A list of the thirteen participants is given in Appendix VI Part-I.

Evaluation

The objectives of the Course were realised to 'a great extent' according to nine participants; 'to a very great extent' according to one; and 'to some extent' according to three. Three participants felt that the Course was conducted 'excellently', eight mentioned that it was a well conducted Course and two observed it to be 'average'. The standard of training was 'high' according to eight, while five held it to be 'average'. Excepting two, all the eleven participants thought that the duration of training was 'just enough'.

Excepting one, the rest of the twelve participants felt that the training was sufficiently 'practice-oriented' as far as the actual conditions of work in local bodies were concerned, while to seven it appeared 'unduly academic and theoretical'. All the

participants agreed that the distribution of time in the Course between 'lecture' and 'discussion' was 'appropriate'.

Again, all the thirteen participants found that they had sufficient time to participate in the discussion during the Course. Eleven participants rated the 'discussion' following the 'lecture' as 'very useful', whereas two thought that they were 'less profitable'. Eight participants mentioned that they benefitted from the Course 'to a great extent' while five said that they benefitted 'to some extent'. On the whole the presentation of subjects in various sessions were 'very interesting and easy to follow' to ten, and 'fairly interesting' to the remaining three.

The training was useful to the participants in putting into effect new ideas and knowledge achieved in introducing improved methods and techniques. To a few participants it was also useful in 'cultivating values' and in training other personnel.

The number of participants in the Course was 'just right' according to ten and 'many' according to three. Ten participants were of the view that they got 'adequate' opportunity for interaction among themselves outside the lecture-hall, while three thought that the opportunity was 'not enough'.

2. Personnel Administration in Urban Government **(January 5-13, 1981)**

The main objective of the Course was to make the officials of urban local bodies and other related agencies aware of the importance of concept and new techniques of personnel management for efficient and effective management of urban local bodies. A list of twenty-six participants who attended the Course is given in Appendix VII Part-I.

Evaluation

The objects of the Course were, according to twenty five participants, were realised to a 'great extent'. Only one participant stood out to mention that they were only realised to 'some

extent only'. According to three participants the Course was conducted 'excellently' whereas the rest felt that it was a 'well conducted' Course. Similarly, regarding the standard of the training, only one mentioned it to be 'average' and the rest said it to be 'high'. Only two participants mentioned the duration to be 'longer than necessary', otherwise it was 'just enough' to the rest.

Fifteen participants felt that the training was not 'unduly academic and theoretical'. Answering the next question, eighteen participants felt that the training was 'sufficiently practice-oriented' with due regard to the actual conditions of work in local bodies. Excepting a few, the majority of the participants felt that the distribution of time between 'lecture' and 'discussion' was 'appropriate'. Almost all the participants felt that they had sufficient opportunity to participate in the discussions during the course. The discussions following the lectures were 'quite useful' to the participants. The presentation of the subjects in various sessions were 'very interesting and easy to follow' to fifteen participants, whereas it appeared 'fairly interesting' to nine and 'average' to two. All the participants mentioned that they had adequate opportunity for interaction outside the lecture hall. The participants agreed that the training was useful in their work in 'putting into effect new ideas and knowledge achieved and in introducing improved methods and techniques'.

8. Urban Renewal and Conservation (January 29-February 4, 1981)

Eleven participants attended the Course which was conducted by the Centre during the above mentioned dates.

A list of the participants who attended the Course is given in Appendix VIII Part-I.

Evaluation

All the participants agreed that the objectives of the course

were achieved to a 'good extent'. While two participants observed that the Course was conducted 'excellently', the rest mentioned that it was 'well' conducted. The standard of training was 'very' high according to one. Five participants said that it was 'high' and the remaining four felt it to 'average'. While only one participant felt that the duration of the training was 'not adequate', the rest mentioned it to be 'just enough'. The number of participants in the Course were 'just right' according to nine while two felt the number to be 'too few'.

Seven participants liked the 'lecture-discussion' method of imparting training to be the best. Whereas only one preferred the 'case study method', the remaining put the group-discussion method, as the most preferred. Regarding the distribution of time in the Course between 'lecture' and 'discussion' only one participant mentioned that there were 'too many lectures'. All the eleven participants in the discussion during the Course. The 'discussion' following the lectures were rated to be 'very profitable' by four participants and 'profitable' by the remainder. Six participants thought the group discussion exercises to be 'very useful', while the remaining five put it as 'useful'. The question on the purposefulness of field visit drew an interesting comment from a lone participant who put it down in one word-'confusion'. Otherwise, to four participants the field visits were purposeful 'to a great extent' and to six, 'to some extent'.

Four participants judged the training in respect of policy, planning and practice as being 'unduly theoretical and academic'. Two thought it to be 'highly practice-oriented'. The basic concepts of urban renewal and conservation were 'highly practice-oriented' to four, and 'sufficiently practice oriented' to seven. Three participants thought survey methodology to be 'unduly theoretical and academic'; seven thought it to be 'highly practice-oriented', while one mentioned it as 'sufficiently practice-oriented'.

All the participants agreed that the training was sufficiently

practice-oriented in relation to the work environment of their organisations. Nine participants mentioned that they benefitted from the Course 'to a great extent' and to the benefit derived to two was 'considerable'. The training was useful to all the participants in putting into effect new ideas and knowledge obtained and in introducing improved methods and techniques.

Second Programme for Overseas Administrators

The Centre organised the second programme for Overseas Administrators on 'Planning and Management of Urban Development' from January 12 to March 20, 1981.

The main focus of course was on :

- (i) problems of management presented by the urban settlements and on the role of the administrators in solving those problems.
- (ii) the development of management skills for the solution of multifarious urban problems.
- (iii) imparting knowledge of managerial techniques to plan, implement and evaluate urban development projects; and
- (iv) equipping the participants to apply these skills and techniques in their areas of operations.

Evaluation

Out of the twelve participants who attended the course, five felt that the objects were achieved to a 'very good extent' while the remaining seven stated that they were achieved to a 'good extent'. The course was conducted 'very well' was the reflection of seven, while four felt it to be conducted 'excellently', and one participant thinking it to be 'average'. In the opinion of nine participants the standard of training was 'very high', while two mentioned it as 'high' and one stated it to be 'average'. Ten

participants felt that the discussion following lectures were 'very useful' and two thought it to be 'little profitable'. All the twelve participants acknowledged be fitting to a 'great extent' from the Course. Similarly all stated that the opportunity for interaction among the participants outside the lecture-hall, was available to a 'good extent'.

A list of the participants is given in Appendix IX Part-I.

B. WORKSHOPS

The Centre organised the following Workshops during the year :

1. Management of Environment

This workshop was organised from June 4 to 6, 1980 in collaboration with the Department of Science and Environment, Government of Uttar Pradesh.

A list of participants who attended the workshop is given in Appendix X Part-I.

2. Integrated Approach to Urban Development of Small and Medium Towns

This workshop was organised on December 20-21, 1980 and was sponsored by the UNICEF, Lucknow.

A list of participants who attended the workshop is given in Appendix XI Part-I.

C. RESEARCH STUDY

The Centre completed the study on 'Management of Water Supply Undertakings in the Cities of Bihar, Madhya Pradesh and Uttar Pradesh'.

PART-II

**ACTIVITIES
OF
THE CENTRE**

1981-82



1981-82

A. TRAINING COURSES

1. Financial Management in Urban Administration

This first training programme of the year was organised from May 20 to 26, 1981, and was attended by twenty seven officers. The objectives of the course were mainly to make the officials concerned with financial and budgetary control fully aware of the need to manage urban finances in a systematic and scientific manner and acquainting them with the latest and relevant techniques of urban financial control.

A list of participants is given in Appendix-I Part-II

2. Valuation and Assessment of Property Taxes

This course was conducted from July 13 to 18, 1981. The main objectives of the course were to grapple with the reasons for the accumulation of arrears of municipal taxes and explore avenues for their speedy recovery. Problems pertaining to assessment, levy and collection of property taxes were taken up in detail. Measures required to be initiated both at the State and local government levels for increasing the efficiency and effectiveness in the administration of property taxes were sufficiently examined.

A list of participants is given in Appendix-II Part-II.

3. Urban Renewal and Conservation

This course was conducted from July 15 to 21, 1981. The course was meant for the senior officials of the Development Authorities, Housing Board, Municipal Corporations and major

municipal boards where the slum clearance and improvement schemes were in progress or were likely to be undertaken. The objective of the course was to expose the urban administrators to the concept of urban renewal and to acquaint them with the various financial and management techniques which could be employed in the execution of urban renewal programmes.

A list of participants is given in Appendix-III Part-II.

4. Project Scheduling and Monitoring of Public Housing

Two courses on this subject were organised by the Centre during the year. The first course was held from August 24 to September 8, 1981 and the second from February 8 to 20, 1982.

The objectives of the above courses were to enable the participants to seek completion of a project within the stipulated time schedule by striving to the possible constraints and bottlenecks and to overcome them judiciously and expeditiously. Emphasis was also placed on the various methods which deserve attention regarding work co-ordination and control.

A list of participants is given in Appendix-IV-A and IV-B Part-II.

5. Management of Water Supply and Sanitation

This course was conducted from September 14-19, 1981. The objectives of the course were to make the officers dealing with urban water supply systems aware of the various facets of their management. Apart from sound formulation and quick execution of water supply systems, sufficient emphasis was also placed on the maintenance of water supply undertakings.

A list of participants is given in Appendix-V Part-II.

6. Courses on IDSMT

On this subject of Integrated Development of Small and Medium Towns, the Centre conducted no less than five training

framework of existing resources and to acquaint them with modern techniques for promoting administrative efficiency.

A list of participants is given in Appendix-VIII Part-II.

9. Third Course for Overseas Administrators

This year the Centre conducted the third course on 'Planning and Management of Urban Development' for administrators from overseas. This course like the previous two was sponsored by the Ministry of Works and Housing, Government of India for participants from African and Asian countries under the Colombo Plan and SCAAP. The course was meant for senior and middle level administrators and officers dealing with policy making, formulation and execution of urban development programmes and also for the members of the faculty of institutions dealing in training of personnel in urban development and local government. Unlike the previous two courses which were of ten-week duration, this course was of twelve-week duration. The objectives of the courses were to identify the role of administrators in the context of problems presented by the diversity of urban settlements and to train them in the needed management skills for seeking out their solution. It was also intended to impart knowledge of managerial techniques to plan, implement and evaluate urban development projects and thereby to equip them for applying the techniques learned in their respective areas of operation.

A list of participants is given in Appendix-IX Part-II.

B. WORKSHOPS

The following workshops were organised during the year.

i) Management of Environment

This workshop was organised on June 4-5, 1981. A list of participants is given in Appendix-X Part-II.

ii) Social Indicators for the Integrated Development of Barabanki Town

This workshop was organised on November 3-4, 1981. A list of participants is given in Appendix-XI Part-II.

C. RESEARCH STUDIES

The Centre completed the following two research reports :

- i) Administration and Impact of Urban Land Ceiling Act in Lucknow.
- ii) Social Indicators for the Integrated Development of Barabanki Town.

This report was presented as status paper during the workshop conducted at Barabanki.



PART-III

**ACTIVITIES
OF
THE CENTRE**

1982-83



1982-83

A. TRAINING PROGRAMMES

1. Financial Management for Technical Personnel

The course was conducted from May 19 to 25, 1982 and was meant for technical personnel not below the rank of assistant engineers from Municipal Corporations, Class I Municipal Boards, Jal Nigam, Housing Boards and Development Authorities.

The object of the course was to make the officials concerned with financial and budgetary control fully aware of the need to manage urban finances in a systematic and scientific manner so as to ensure the best utilization of the limited resources.

A list of participants is given in Appendix-I Part-III.

2. Courses on IDSMT

The Centre conducted two courses on 'Integrated Development of Small and Medium Towns' during the year. The underlying objectives of the course were to improve the managerial capacities of the participants at the top, middle and operational level by exposing them to different management techniques relevant to their areas of functioning in a simple and effective manner.

A list of participants is given in Appendix II Part-III.

3. Management of Solid Wastes

This course was conducted from August 5 to 1, 1982. The object of the course was to make the officers of the urban

local bodies and other related institutions aware of the gravity of the problems of disposal of solid wastes. It was also intended to impart knowledge of and arrive at, methods by which most of the solid wastes could be recycled for use.

A list of participants is given in Appendix III Part-III.

4. Management of Urban Environment

Fifteen participants including Executive Officers and Sanitary Inspectors underwent training in this course which was conducted from August 23 to 28, 1982. The course was designed to acquaint officers from urban local authorities with the problems of environmental health and to make them aware of the latest administrative and technical developments that had taken place in the various aspects of environmental health.

A list of participants is given in Appendix IV Part-III.

5. Management of Water Supply and Sewerage

The course was conducted by the Centre from September 6 to 15, 1982. The objectives of the Course were to make the concerned officers aware of the various facets of water management. Emphasis was laid on proper formulation and execution of urban water supply systems alongwith the maintenance and operation of water supply undertakings. In all twelve engineers of various cadres from the local bodies and Jal Sansthan attended the course.

A list of the participants who attended the course is given in Appendix V Part-III.

6. Planning and Management of Urban Development Plans

This course was conducted from November 3 to 13, 1982. Sixteen executive officers from different local bodies attended the course. The main objective of the course was to help the

participants acquire managerial skills necessary for devising solutions to multifarious urban problems. Due emphasis was placed on the need to improve the processes of planning implementation and evaluation of urban development projects so as to make them systematic and comprehensive in their coverage as far as possible.

A list of participants is given in Appendix VI Part-III.

7. Techniques of Low-Cost Public Housing

This course was conducted by the Centre from November 26 to December 4, 1982. Owing to certain constraints only two participants could attend the course. The objectives of the course were to make the participants aware of the techniques for planning of the work site and the arrangements of operation within and also to familiarise them with the various techniques for improving the productivity of man and material (like work-study, improvement of human relations, incentive systems etc.)

A list of participants given in Appendix VII Part-III.

B. WORKSHOPS/CONFERENCE

During the year, the Centre conducted three workshops and one conference as mentioned below :

1. A workshop on IDSMT was held at Lucknow on July 8-9, 1982.

A list of the participants is given in Appendix VIII Part-III.

2. The subject of the second workshop was 'Management, Operation and Maintenance of Water Supply System in Uttar Pradesh'. This workshop was held on September 14-15, 1982.

A list of participants is given in Appendix IX Part III.

3. The third workshop of the year was held at Bhopal in

collaboration with the Department of Housing and Environment Government of Madhya Pradesh on September 29-30, 1982.

A list of participants who attended the course is given in Appendix X Part-III.

4. The Centre organised one Conference on 'Problems in Planning and Implementation of Urban Development Projects' (with special reference to IDSMT) on November 12 and 13, 1982.

A list of participants is given in Appendix XI Part-III.

C. RESERACH STUDIES

The following two research studies are in progress :

- i) Financial and Administrative Delegation of Power in the Municipality of Jaunpur with special Reference to IDSMT.
- ii) Environmental Improvement Schemes in Lucknow and Allahabad.

PART-I

APPENDICES

**Financial Management in Urban Administration
(May 15 to 24, 1980)****List of Participants**

Sl. No.	NAME	Designation and Place
1.	T. C. Bajpai	Accounts Officer, Nagar Mahapalika, Allahabad.
2.	A. Sharma	Executive Officer, Municipal Board, Khairabad.
3.	G. N. Singh	Chief Accounts Officer, Development Authority, Rae Bareli.
4.	R. S. Misra	Chief Accounts Officer, Bareilly Development Authority, Bareilly.
5.	K. P. Pathak	Executive Officer, Jaswant Nagar, Allahabad.
6.	R. S. Dixit	Executive Officer, Puranpur, Pilibhit.
7.	R. Vardhan	Chief Accounts Officer, Gorakhpur Development Authority, Gorakhpur.
8.	H. H. Saran	Chief Accounts Officer, Ghaziabad Development Authority, Ghaziabad.
9.	B. Nand	Chief Accounts Officer, Mathura Brindavan Development Authority, Mathura.

Sl. No.	NAME	Designation and Place
10.	Sri M. Patnaik	Octroi Superintendent, Jeypore Municipality, Koraput, Orissa.
11.	„ P. C. Patra	Senior Auditor, Urban Development Department, Orissa Secretariat, Bhubaneswar.
12.	„ D. Swami	Section Officer, Urban Development Department, Government of Orissa, Bhubaneswar.
13.	„ T. Khan	Gr. I. Asstt. Urban Development Department, Orissa Secretariat, Bhubaneswar.
14.	„ U. A. Kidwai	Accountant, Municipal Board, Meerut.
15.	„ F. U. Khan	Accountant, Municipal Board, Bulandshahr.
16.	„ R. S. Tripathi	Accountant, Municipal Board, Sikandrabad.
17.	„ H. K. Gupta	Accountant, Municipal Board, Sitapur.
18.	„ B. H. Khan	Executive Officer, Municipal Board, Bilari.
19.	„ S. Pandey	Executive Officer, Municipal Board, Raiganj.
20.	„ S. K. Singh	Executive Officer, Municipal Board, Sherkote.
21.	„ R. C. Gautam	Accountant, City Board, Mathura.
22.	„ S. A. Siddiqui	Accountant, City Board, Farrukhabad.

Sl. No.	NAME	Designation and Place
23.	Sri K. N. Upadhyaya	Accountant, Nagar Palika, Azamgarh.
24.	„ Lal Singh	Accountant, Nagar Palika, Bareilly.
25.	„ R. C. Chaturvedi	Accountant, Nagar Palika, Basti.
26.	„ V. P. Maurya	Chief Accounts Officer, Vikas Pradhikaran, Varanasi.
27.	„ S. S. Gupta	Accountant, Nagar Mahapalika Lucknow.

**Planning for Urban Development
(July 7 to 19, 1980)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri V. S. Chauhan	Chief Municipal Officer, Municipality Bhind, M. P.
2.	„ K. B. Singh	Assistant Engineer, Nagar Maha- palika, Varanasi,
3.	„ K. S. Gupta	Municipal Engineer, Municipal Board, Meerut.
4.	„ N. Tyagi	Sahayak Nagar Adhikari, K.D.A., Kanpur.
5.	„ D. Adhikari	Assistant Engineer, Nagar Mahapalika, Agra.
6.	„ Balram Vaish	Officer-in-Charge, Nagarpalika, Jaunpur.
7.	„ L. C. Misra	Executive Officer, Municipal Board, Hapur, Ghaziabad.
8.	„ S. C. Misra	Assistant Engineer, Nagar Palika, Bulandshahar.
9.	„ R. N. Choudhary	Executive Officer, Municipality, Sikandrabad.
10.	„ Y. N. Pathak	Ex. Engineer, Rampur Development Authority, Rampur.

Sl. No.	NAME	Designation and Place
11.	Sri B. K. Jain	Assistant Engineer, Ghaziabad Development Authority, Ghaziabad.
12.	.. B. N. Singh	Executive Officer, Municipal Board, Hasanpur, Moradabad.
13.	.. Raj Narain Singh	Executive Officer, Municipal Board, Hardwar.
14.	.. Sunil Kumar	Junior Engineer, Bareilly Development Authority, Bareilly.
15.	.. K. B. Srivastava	Chief Municipal Officer, Municipal Council, Pandhuna, Chhidwara.
16.	.. I. P. Singh	Assistant Engineer, V.D.A., Varanasi.

**Managment of Urban Environment
(August 21 to 30, 1980)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri S. N. Bajpai	Assistant Engineer, A. V Parishad, Lucknow.
2.	„ C. P. Sharma	Assistant Town Planner, Town and Country Planning Department, Lucknow.
3.	„ H. S. Awasthi	Executive Officer, Municipal Board, Lakhimpur.
4.	„ G. L. Misra	Executive Officer, Auraiya
5.	„ J. C. Dubey	Executive Officer, Municipal Board, Chandpur (Bijnor)
6.	„ V. S. Shukla	Sahayak Abhiyanta, Agra Development Authority, Agra.
7.	„ R. B. Singh	Assistant Engineer, Mathura Vrindaban Development Authority, Mathura.
8.	„ S. C. Jain	Assistant Engineer, Ghaziabad Development Authority, Ghaziabad.
9.	„ R. D. Gupta	Executive Officer, Municipal Board, Ramnagar.
10.	„ K. K. Malik	Officer Incharge, City Board, Nainital.

**Management of Water Supply Undertaking
(October 6 to 15, 1980)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri B. D. Tandon	Water Works Engineer, Firozabad.
2.	.. T. C. Agarwal	Water Works Engineer, Saharanpur.
3.	.. R. N. Mehrotra	Water Works Engineer, Shahjahanpur.
4.	.. Dindayal	Water Works Engineer, Pilkhwa, Ghaziabad.
5.	.. A. K. Srivastava	Water Works Engineer, Etah.
6.	.. A. K. Ansari	Water Works Engineer, Padrauna.
7.	.. R. K. Yadav	Water Works Engineer, Vrindaban.
8.	.. B. G. Manshani	Water Works Engineer, Ganj Dundwara (Etah)
9.	.. S. R. R. Singh	Assistant Engineer, Varanasi Vikas Pradhikaran, Varanasi.
10.	.. B. D. Ahirwar	Water Works Engineer, Aurayia.
11.	.. R. K. Gupta	Water Works Engineer, Khurja.
12.	.. J. Chandra Galar	Chief Municipal Officer, Barwani.
13.	.. V. Pateria	Chief Municipal Office, Sanavad.
14.	.. M. R. Gokhale	Executive Engineer, Municipal Council, Ratlam.

Sl. No.	NAME	Designation and Place
15.	Sri S. Irshad Ali	Water Works Engineer, Bhadohi, Varanasi.
16.	„ H. M. Johri	Executive Engineer, Local Bodies, Bhopal.
17.	R. K. Singh Kushwaha	Executive Engineer, Municipal Council, Sagar.
18.	„ K. K. Srivastava	Executive Engineer, Local Bodies, Jabalpur.
19.	„ S. Khan	Assistant Engineer, Water Works, Lucknow.
20.	„ D. B. Jain	Jal Sansthan, Kanpur.
21.	„ M. Kumar	Assistant Engineer, Jal Sansthan, Agra.
22.	„ G. M. Nigam	Water Works Engineer, Nagar Palika, Kannauj.
23.	„ R. S. Chauhan	Chief Municipal Officer, Shadol.

**Administration of Property Taxes
(November 24 to 26, 1980)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri F. D. Bhardwaj	Executive Officer, Afzalgarh
2.	.. S. K. Sinha	Executive Officer, Sherkote
3.	.. L. Nayak	Executive Officer, Bhubaneswar.
4.	.. B. Mohanty	Grade I. U. D. Assistant, Bhubaneswar.
5.	.. J. Rai	Tax Superintendent, Gorakhpur.
6.	.. M. P. Singh	Tax Superintendent, Jaunpur.
7.	.. Ramdin	Executive Officer, Nagar Palika, Konch.
8.	.. A. K. Srivastava	Executive Officer, Narendra Nagar.
9.	.. O. P. Singh	Executive Officer, Balrampur.
10.	.. M. Singh	Tax Superintendent, Bareilly.
11.	.. P. K. Tripathi	Tax Superintendent, Hapur.
12.	.. J. P. Singh	Tax Superintendent, Allahabad.
13.	.. S. Upadhyay	Tax Superintendent, Aligarh.
14.	.. K. Singh	Assistant Tax Superintendent, Nagar Mahapalika, Agra.
15.	.. Harshavardhan	Tax Superintendent, Sitapur.
16.	.. R. K. Misra	Assistant Tax Superintendent, Kanpur.

Sl. No.	NAME	Designation and Place
17.	Sri S. K. Pandey	Tax Superintendent, Kanpur.
18.	„ S. K. Singh	Executive Officer, Pawanpur.
19.	„ Nand Lal	Tax Suprintendent, Nagar Mahapalika, Varanasi.
20.	„ P. K. Agarwal	Executive Officer, Nagar Palika, Badshahpur.
21.	„ M. R. Patnaik	Executive Officer, Deogarh, Orissa.

**Management of Solid Wastes
(8th Dec. to 13th Dec. 1980)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Shi S. G. Pathak	Chief Municipal Officer, Seoni, M.P.
2.	.. S. M. Ahmad	Assistant Engineer, Kanpur Development Authority, Kanpur.
3.	.. G. S. Mehra	Executive Officer, Municipal Board, Unnao.
4.	.. R. K. Verma	Sanitary Inspector, Municipal Board, Shamli.
5.	.. I. P. Singh	Assistant Engineer, Varanasi Development Authority, Varanasi.
6.	.. S. Singh	Assistant Engineer, Allahabad. Development Authority, Allahabad.
7.	.. N. Chandra Goel	Assistant Engineer, Development Authority, Ghaziabad.
8.	.. R. J. Singh	Chief Municipal Officer, Katan (M.P.)
9.	.. S. K. Lal	Executive Officer, Budaun.
10.	.. N. N. Singh	Additional Executive Officer, Cuttack Municipality (Orissa)

Sl. No.	NAME	Designation and Place
11.	Sri P. K. Kulshreshtha	Sanitary Inspector, Nagar Palika, Kannauj, Farrukhabad.
12.	,, R. Sharma	Chief Sanitary Inspector, Nagar Mahapalika Kanpur.
13.	,, M. L. Sharma	Civil Engineer, Nagar Palika Gorakhpur.

Personnel Administration in Urban Government
(January 5 to 13, 1980)

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri A. K. Singh	Executive Officer, Nagar Palika, Maudaha, Hamirpur.
2.	_ R. K. Sharma	Executive Officer, Nagar Palika, Mauranipur.
3.	_ J. Sharma	Executive Officer, Nagar Palika, Biswan.
4.	_ R. C. Srivastava	Executive Officer, Mohammadi.
5.	_ S. A. Khan	Executive Officer, Municipal Board, Aonla.
6.	_ D. P. Shukla	Executive Officer, Municipal Board, Mathura.
7.	_ O. P. Srivastava	Executive Officer, Municipal Board, Kannauj.
8.	_ R. C. Misra	Executive Officer, Municipal Board, Sandila.
9.	_ Z. A. Usmani	Assistant Engineer, U.P. Jal Nigam, Lucknow.
10.	_ R. C. Gupta	Junior Engineer, Bareilly Development Authority, Bareilly.
11.	_ A. Srivastava	Executive Officer, Municipal Board, Pratapgarh.,

Sl. No.	NAME	Designation and Place
12.	Sri K. P. Pathak	Executive Officer, Municipal Board Manglour.
13.	„ S. C. Sangal	Asstt. Engineer, U.P. Jal Nigam, Lucknow.
14.	„ V. Prasad	Executive Officer, Municipal Board Vrindaban.
15.	„ S. Pal Singh	Executive Officer, Municipal Board Hapur.
16.	„ J. P. Srivastava	Executive Officer, Municipal Board Chitrakut Dham.
17.	„ R. P. Singh	Executive Officer, Municipal Board Chandpur.
18.	„ R. K. Singh	Executive Officer, Nagar Palika, Dhampur.
19.	„ S. S. Saini	Executive Officer, Nagar Palika Nehtaur.
20.	„ M. A. Siddiqui	Assistant Engineer, Allahabad.
21.	„ S. P. Verma	Executive Officer, Shahganj.
22.	„ R. B. S. Thenua	Assistant Engineer, Mathura Vrindaban Development Authority, Mathura.
23.	„ P. K. Agarwal	Executive Officer, Municipal Board, Badshahpur.
24.	„ K. Singh	Executive Officer, Municipal Board, Nautanwa, Gorakhpur.
25.	„ M. N. Chaturvedi	Executive Officer, Municipal Board, Etah.
26.	„ B. N. Singh	Executive Officer, Municipal Board, Hasanpur.

Urban Renewal and Conservation

(Jan. 29 to Feb. 4, 1981)

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri S. Kumar Baisak	Executive Engineer, Housing & Urban Development Department, Govt. of Orissa.
2.	.. V. Bhushan	Executive Engineer, Municipal Corporation, Kanpur.
3.	.. R. Singh	Civil Engineer, City Board, Dehradun.
4.	.. R. C. Saraf	Deputy Secretary, M. P. Slum Clearance Board, Bhopal.
5.	.. M. Raj Singh	Officer on Special Duty, Ghaziabad Development Authority, Ghaziabad.
6.	.. R. P. Singh	Officer Incharge, Municipal Board, Ballia.
7.	.. C. M. Zadgoankar	Joint Director, Town Planning Dept., Government of M.P., Bhopal.
8.	.. R. B. Singh	Officer Incharge, Municipal Board, Gorakhpur.
9.	.. R. C. Govil	Assistant Engineer, Agra Development Authority, Agra.
10.	.. C. B. Rohatgi	Assistant Engineer, Bareilly Development Authority, Bareilly.
11.	.. G. Chandra	Executive Engineer, Nagar Mahapalika, Lucknow.

**Second Overseas
Planning and Management of Urban Development
(Jan. 12 to March 20, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri P. Tirvengadam	Town and Country Planning Office, Ministry of Housing, Lands and Town and Country Planning, Edith Cavell Street, Port-Louis, Mauritius.
2.	„ Mohammad Ali	Director (Planning), Kabul Municipality, Planning Department, Kabul, Afghanistan.
3.	„ M. Wali	Vice-President, Kabul Municipality, Kabul Project, Shari-Now, Kabul, Afghanistan.
4.	„ M. Z. Haywadmal	Head Director of Income, Kabul Municipality, Mohammad John Khanwat, Kabul, Afghanistan.
5.	„ E.M.C. Mnyenyembe	Senior Executive Officer (H) O. P. C., Private Bag 301, Lilongwe-3, Malawi.
6.	„ C. H. B. Akuda	Administrative Officer, Development Division, P. O. Box 80132, Lilongwe-3 Malawi.

Sl. No.	NAME	Designation and Place
7. Sri S. S. Motsa		Health Inspector, Town Council of Manzini, P. O. Box 418, Manzini, Swaziland.
8. T. H. Mendebele		Accountant, Town Council of Manzini, P. O. Box 418, Manzini, Swaziland.
9. Mrs. C. M. Alvarez		Research Associate, Institute of Environmental Planning, University of the Philippines, Diliman, Quezon City 3004 Philippines.
10. I. F. Yuzon		Specialist/Area Manager, Estate Management Office, Urban Bliss Program, Ministry of Human Settlements, Urban II Building, Buendia Ave. Extension, Makati, Metro Manila, Philippines.
11. Miss N. G. Okeke		Senior Federal Lands Officer, Federal Ministry of Works, Lands Division, Lagos-Nigeria.
12. Mr. E. A. Olawumi		Assistant Federal Lands Officer, Federal Ministry of Works, Lands Division, Lagos-Nigeria.

**Workshop on Management of Environment
(June 4 to 6, 1980)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Dr. S. S. Teatolia	Director, Horticulture & Fruit Utilization, U.P. Lucknow.
2.	Sri K. P. Tripathi	Horticulture & Fruit Utilization, U.P. Lucknow.
3.	„ R. N. Gupta	Additional Director of Agriculture, Krishi Bhawan, Lucknow.
4.	„ P. C. Tyagi	Zonal Chief Engineer, U. P. Jal Nigam, Lucknow.
5.	„ N. S. Johri	Senior Town Planner, Town & Country Planning Department, Lucknow.
6.	„ B. N. Singh	Senior Town Planner, Town & Country Planning Department, Lucknow.
7.	„ H. S. Chaurasia	Superintending Engineer, U.P. Jal Nigam, Lucknow.
8.	„ C. P. Singh	Joint Director, Animal Husbandary U.P. Lucknow.
9.	„ V. Kumar	Deputy Chief, UPSRTC, Lucknow.
10.	„ A. Tripathi	Materials Manager, U.P. Jal Nigam, Lucknow.

Sl. No.	NAME	Designation and Place
111.	S. P. Gupta	Chief Engineer, U.P. Jal Nigam, Lucknow.
112.	P. Bahadur	Chief Engineer, Irrigation Deptt., Rajbhawan Colony, Lucknow.
113.	N. C. Murthy	Project Officer, CSIR-PTC, Lucknow
114.	Y. N. Chaturvedi	Superintending Engineer, U. P. Jal Nigam, Lucknow.
115.	M. C. Chaturvedi	I.I.T., Delhi.
116.	J. P. Bhargava	T. & C. P. Deptt. Senior Planner, Lucknow.
117.	R. C. Dwivedi	Member Secretary, Water Pollution Control Board, Lucknow.
118.	B. P. Varma	Managing Director, U.P. Jal Nigam, Lucknow.
119.	O. P. Bishnoi	Chief Engineer, U. P. Jal Nigam, Lucknow.
120.	D. P. Singhal	Secretary, Admn., U. P. Jal Nigam, Lucknow.
121.	R. Kumar	Superintending Engineer, U. P. Jal Nigam, Lucknow.
122.	G. N. Pande	Prof. & Head, H.B.T.I., Kanpur.
123.	S. C. Bansal	Superintending Engineer, U. P. Housing & Development Board, Lucknow.
124.	A. K. Maheshwari	Executive Engineer, Jalsansthan. Jhansi.
125.	D. K. Tandon	Chief-Sub-Editor, Swatantra Bharat Lucknow.
126.	R. Shukla	Director, G.S.I.N.R. Geology Div. Lucknow.
127.	B. N. Singh	Executive Officer, Municipal Board, Hasanpur, Moradabad.

**Workshop on 'Integrated Approach to
Urban Development of Small and Medium Towns
(December 20 and 21, 1980)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Dr. G. Swarup	Paediatrician, Distt. Barabanki. Coordinator-cum-Consultant in I.C.D.S.
2.	Sri U. C. Agarwal	Assistant Director, Local Bodies U. P. Lucknow.
3.	„ G. Sagar	Senior Executive, U. P. Jal Nigam
4.	„ B. H. Prabhavalkar	Dean of Faculty, All India Institute of Local Self-Government Bombay.
5.	„ J. P. Bhargava	Senior Planner, Town and Country Planning Department, Lucknow.
6.	„ S. L. Tejawani	Under Secretary, Works & Housing
7.	„ S. M. Bari	Assistant Engineer, U.P. Jal Nigam Lucknow.
8.	„ S. P. Verma	Executive Officer, Municipal Board Ballia.
9.	„ S. S. Shafi	Chief Planner, T. C. P. D. New Delhi.
10.	„ M. Kainth	Architect Planner, T. C. P. D. New Delhi.

Sl. No.	NAME	Designation and Place
101.	M. L. Sharma	Executive Officer, Katihar Municipality, Katihar.
102.	C. M. Jha	Commissioner Urban Development and PHED. Government of Bihar, Patna.
103.	B. Pathak	Chairman, Sulabh International, Patna.
104.	M. S. Jauhary	Senior Town Planner, Town and Country Planning Department, U.P. Government, Lucknow.
105.	S. R. Saxena	Secretary National Institute of Urban Affairs, New Delhi.
106.	Prof. M. A. Muttalib	Director, Regional Centre for Urban and Environment Studies, Hyderabad.
107.	Shri P. S. A. Sundaram	Director (U.D.) Ministry of Works and Housing, New Delhi.
108.	R. K. Das	District Inspector of Police, Barabanki.
109.	N. Bhima Rao	Finance Director, U.P. Jal Nigam.
110.	J. P. Dubey	Chief Town & Country Planner, Town & Country Planning Department, Lucknow.
111.	M. Maiyhi	Personal Assistant, Ministry of Works & Housing, New Delhi.
112.	H. K. Misra	U.D.C., Ministry of Works and Housing, New Delhi.
113.	S. Kumar	Research Officer, Ministry of Works and Housing, New Delhi.

Sl. No.	NAME	Designation and Place
24.	„ S. Anand	Professor of Sociology, Institute of Social Studies, Patna
25.	„ G. S. Rao	Consultant to UNICEF, Hyderabad
26.	„ K. M. Singh	Assistant Planner, Varanasi Surbha jiya Khand, Varanasi.
27.	„ Smt. S. Kumar	Dist. Harijan & Social Welfare Officer, Barabanki.
28.	„ D. N. Basu.	Operations Research Group, Baroda
29.	„ R. K. Wishwakarma	Coordinator, Centre for Urban Studies, IIPA, New Delhi.
30.	„ G. D. Pandey	Executive Officer, Municipal Board Barabanki.
31.	„ Dr. M. P. Gupta	Dy. Chief Municipal Officer, Ballia
32.	„ D. B. Srivastava	Dy. Secretary, Finance, U.P. Secre- tariat, Lucknow.
33.	„ B. K. Pandit	Assistant Planner, Town & Country Planning Department, 33/2 Civil Lines, Faizabad.

PART-II

APPENDICES

**Financial Management in Urban Administration
(May 20 to 26, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Shri R. C. Sharma	Accounts Officer, U.P. Jal Nigam, Lucknow.
2.	.. P. C. Govil	Executive Engineer, U.P. Jal Nigam, Lucknow.
3.	.. R. G. Tripathi	Executive Officer, Municipal Board, Deoria.
4.	.. P. N. Gupta	Accountant, Municipal Board, Deoria.
5.	.. S. C. Agarwal	Finance Officer, U. P. Housing Board, Lucknow.
6.	.. U. S. Shukla	Accountant, Nagar Mahapalika, Varanasi.
7.	.. M. S. Rizvi	Accountant, Kanpur Development Authority, Kanpur.
8.	.. N. Chandra Jain	Chief Municipal Officer, Municipality, Jawad.
9.	.. Amar Singh Dangi	Chief Municipal Officer, Municipality, Sanavad.
10.	.. K. L. Mohanty	Gr. I Assistant, Housing and Urban Development Department, Orissa Secretariat, Bhubaneswar.

Sl. No.	NAME	Designation and Place
11.	„ S. S. Das	Gr.I. Assistant, Housing and Urban Development Department, Orissa Secretariat, Bhubaneswar.
12.	„ Brahma Nand	Chief Accounts Officer, Mathura Vrindaban Development Authority, Mathura.
13.	„ Anil Kumar	Executive Officer, Municipal Board, Gola Gokaran Nath, (Kheri)
14.	„ H. S. Awasthi	Executive Officer, Municipal Board, Lakhimpur.
15.	„ G. N. Shukla	Executive Officer, Municipal Board, Rae Bareilly.
16.	„ P. Kishore,	Assistant Accounts Officer, Mahapalika, Lucknow.
17.	„ Girver Lal	Executive Engineer, Bareilly Development Authority, Bareilly.
18.	„ V. B. Singh	Executive Officer, Municipal Board, Baraut (Meerut)
19.	„ B. L. Maheshwari	Accountant, Municipal Board, Khurja.
20.	„ Raj Vardhan	Chief Accounts Officer, Gorakhpur Development Authority, Gorakhpur.
21.	„ S. C. Srivastava	Audit Officer, Allahabad Jal Sansthan, Allahabad.
22.	„ T. C. Joshi	Accounts Officer, Jal Sansthan, Allahabad.
23.	„ H. S. Kaharia	Executive Officer, Municipal Board, Haldwani (Nainital)
24.	„ R. K. Singh	Executive Officer, Municipal Board, Dhampur (Bijnor)

Sl. No.	NAME	Designation and Place
251.	Sh P. C. Dube	Chief Municipal Officer, Dhamtari (Raipur)
252.	Sh. R. D. Gupta	Executive Officer, Municipal Board, Nagina.
253.	Sh R. N. Choudary	Executive Officer, Municipal Board, Sikandrabad.

**Valuation and Assessment of Property Taxes
(July 13 to 18, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri S. Z. Husain	Property Tax Officer, Municipal Corporation, Bhopal.
2.	„ S. Chandra Jain	Chief Municipal Officer, Banmod.
3.	„ L. L. Chaurasia	Revenue Inspector, Municipal Council, Tikamgar (M.P.)
4.	„ H. S. Baber	Tax Superintendent, Kanpur. Development Authority, Kanpur.
5.	„ A. K. Srivastava	Tax Superintendent, Municipal Board, Roorkee.
6.	„ J. P. Singh	Tax Superintendent, Allahabad.
7.	„ B. S. Rajput	Chief Municipal Officer, Kuksi, Distt : Dhar (M.P.)
8.	„ S. Chandra Gupta	Tax Superintendent, City Board, Mussorie.
9.	„ N. N. Swain, Qasi	Valuation Officer, Urban Development Department, Orissa.

Urban Renewal and Conservation
(July 15 to 21, 1981)

List of Participants

Sl. No.	NAME	Designation and Place
1.	Shri B. K. Dixit	Executive Officer, Municipal Board, Khurja.
2.	.. R. B. Dube	Officer Incharge, Municipal Board, Bahraich.
3.	.. J. R. Tewari	Chief Municipal Officer, Lakhnadgaon (M.P.)
4.	.. M. L. Bairag	Chief Municipal Officer Jaora (M.P.)
5.	.. Upendra N. Misra	Sahayak Nagar Adhikari, Lucknow Development Authority, Lucknow.
6.	.. S. Singh Deakarey	Chief Municipal Officer, Gohad, Bhind (M.P.)
7.	.. L. C. Mishra	Executive Officer, Municipal Board, Hapur.
8.	.. G. S. Mehra	Executive Officer, Municipal Board, Unnao.
9.	.. B. C. Goyal	Executive Officer, Municipal Board, Muzaffar Nagar.

**Project Scheduling and Monitoring of
Public Housing
(August 24 to September 8, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Babu Lal Shukla	Officer Incharge, Nagarpalika, Unnao.
2.	„ K. K. Malik	Officer Incharge, Municipal Board Barabanki.
3.	„ A. Singh Dangi,	Chief Municipal Officer, Municipality, Sanavad,
4.	„ Ravikiran Anjanker	Chief Municipal Officer, Municipal Council, Ambikapur, Distt : Surguja (M.P.)
5.	„ C. S. Pandey	Executive Officer, Municipal Board Sultanpur.
6.	„ P. Nath Tantuway	Chief Municipal Officer, Municipal Council, Kharsia, Distt : Saugor (M.P.)
7.	„ R. D. Gupta	Executive Officer, Municipal Board Nagina.

**Project Scheduling and Monitoring of
Public Housing
(February 8 to 20, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
11.	Sir S. Nandan Jain	Chief Municipal Officer, Municipal Council, Shajapur (M.P.)
12.	.. Dham Vir Gupta	Assistant Engineer, Lucknow Development Authority, Lucknow
13.	.. Satish C. Mittal	Secretary, Moradabad Development Authority, Moradabad.
14.	.. Battoon Singh	Executive Engineer, Allahabad Development Authority, Allahabad.

**Management of Water Supply and Sanitation
(September 14 to 19, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1	Sri S. C. Agarwal	Assistant Engineer, Garhwal Jal Sansthan, Dehradun.
2.	„ R. Pati Verma	Water Works Engineer, Nagar Palika, Barabanki.
3.	„ Shiva R. Shukla	Executive Engineer, Varanasi Jal Sansthan, Varanasi.
4.	„ R. P. Misra	Water Works Engineer, Nagar Palika Deoria, Deoria.
5.	„ N. C. Atri	Water Works Engineer, Water Works, Lalitpur.
6.	„ B. D. Ahirwar	Assistant, Engineer, Agra Jal Sansthan, Agra.
7.	„ J. C. Arora	Assistant Engineer, Agra Jal Sansthan, Agra,
8.	„ Z. H. Khan	Assistant Engineer, Municipal Board, Bareilly.
9.	„ D. S. Gundevia	Executive Engineer, Jal Sansthan, Lucknow.
10.	„ R. K. Gupta	Executive Engineer, Jal Sansthan, Lucknow.

Sl. No.	NAME	Designation and Place
11.	,, R. K. Yadav	Assistant Engineer, Jal Sansthan, Lucknow.
12.	,, N. B. Srivastava	Executive Engineer, Jal Sansthan, Varanasi.
13.	,, R. S. Tewari	Executive Engineer, Allahabad Jal Sansthan, Allahabad.
14.	,, D. P. Singh	Water Works Engineer, Nagarpalika, Azamgarh.
15.	,, J. S. Kushwah	Water Works Engineer, Nagarpalika, Firozabad.
16.	,, K. S. Singh	Assistant Engineer, Allahabad Jal Sansthan, Allahabad.
17.	,, S. K. Jain	Assistant Engineer, Jhansi Jal Sansthan, Jhansi.

**Integrated Development of Small and Medium Towns
(October 14 to 20, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri. G N. Singh	Associate Planner, Town and Country Planning Department, Gorakhpur.
2.	„ S. K. Banerjee	Associate Planner, Town and Country Planning Department, Varanasi.
3.	„ M. S. Khan	Associate Planner, Town and Country Planning Department, Agra
4.	„ A.K. Bandyopadhyay	Associate Planner, Town and Country Planning Department, Jhansi.
5.	„ P. K. Agrawal	Chief Municipal Officer, Kurwai, Distt : Vidisha (M. P.)
6.	„ Jnan Prakash	Executive Engineer, Town and Country Planning Department, Lucknow.
7.	„ S. C. Mittal	Associate Planner, Town and Country Planning Department, Haldwani.
8.	„ Ravindra Singh	Executive Engineer, Town and Country Planning Department, Lucknow.

Sl. No.	NAME	Designation and Place
9.	U. C. Das Gupta	Associate Planner, Town and Country Planning Department, Lucknow.
10.	„ R. N. Jena	Executive Officer, Civil Township, Rourkela.
11.	„ L. N. Mishra	Executive Officer, Municipal Board, Puri.
12.	„ C. P. Pal	Executive Officer, Municipality, Balasore, Orissa.
13.	„ P. K. Goel	Associate Planner, Town and Country Planning Department, Meerut.
14.	„ H. K. Sharma	Architect Planner, Town and Country Planning Department, Bareilly.
15.	„ V. K. Gupta	Associate Planner, Town and Country Planning Department, Bareilly.
16.	„ M. P. Aneja	Town Planner, Allahabad.
17.	„ B. K. Pandit	Associate Planner, Town and Country Planning Department, Sambhagiya Niyojan Khand, Faizabad.
18.	K. C. Saxena	Associate Planner, Town and Country Planning Department, Allahabad.
19.	R. B. S. Arya	Associate Planner, Garhwal Sambhagiya Niyojan Khand, Srinagar, Garhwal (U.P.)

**Integrated Development of Small and Medium Towns
(November 12 to 18, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri S. K. Sachdev	Assistant Engineer, Town and Country Planning Department, Lucknow.
2.	„ L. S. Dixit	Assistant Planner, Town and Country Planning Department, Lucknow.
3.	„ R. K. Dasgupta	Personal Assistant (Technical), Town and Country Planning Department, Lucknow.
4.	„ R. N. Kapoor	Assistant Architect, Town and Country Planning Department, Lucknow.
5.	„ R. P. Tewari	Assistant Engineer, Town and Country Planning Department, Lucknow.
6.	Ad Ram Sankhyan	Assistant Planner, Town and Country Planning Department, Lucknow.
7.	„ Ketaki Mukherjee	Assistant Town Planner, Town and Country Planning Department, Lucknow.

Sl. No.	NAME	Designation and Place
8.	„ C. P. Sharma	Assistant Town Planner, Town and Country Planning Department, Lucknow.
9.	„ P. K. Patnaik	Assistant Town Planner, Town and Country Planning Department, Lucknow.
10.	„ S. K. Zaman	Assistant Planner, Town and Country Planning Department, Bareilly.
11.	„ B. B. Rattan	Assistant Planner, Town and Country Planning Department, Haldwani.
12.	„ Arun Upadhyaya	Assistant Planner, Town and Country Planning Department, Agra.
13.	„ Kamta Prasad	Assistant Planner, Town and Country Planning Department, Agra.
14.	„ Seet Singh	Assistant Planner, Town and Country Planning Department, Gorakhpur.
15.	„ Gulzar Singh	Assistant Planner, Town and Country Planning Department, Allahabad.

**Integrated Development of Small and Medium Towns
(November 23 to 28, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri H. S. Awasthi	Executive Officer, Municipal Board, Ghazipur.
2.	„ L. N. Kool,	Executive Officer, Municipal Board, Azamgarh.
8.	„ S. S. Parhori	Executive Officer, Municipal Board, Ballia.
4.	„ R. M. Awasthi	Executive Officer, Municipal Board, 'Mahoba, Hamirpur.
5.	„ R. N. Singh	Executive Officer, Municipal Board, Hardoi.
6.	„ G. D. Pandey	Executive Officer, Municipal Board, Barabanki.
7.	„ K. C. Gupta	Junior Engineer, Municipal Board, Hathras.
8.	„ S. Chandra	Junior Engineer, Municipal Board, Orai.

**Integrated Development of Small and Medium Towns
(January 11 to 16, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri L. N. Upadhyaya	Officer Incharge, Nagarpalika, Deoria.
2.	„ H. S. Awasthi	Executive Officer, Municipal Board, Ghazipur.
3.	„ K. K. Malik	Officer Incharge, Nagarpalika, Hathras.
4.	„ K. C. Mahapatra	Section Officer, Orissa Secretariat, Bhubaneswar, Orissa.
5.	„ D. N. Mohanty	Senior Assistant, Orissa Secretariat, Bhubaneswar, Orissa.
6.	„ G. P. Saini	Executive Officer, Nagarpalika, Alawar.
7.	„ K. N. Sarbahi	Executive Officer, Nagarpalika, Rae Bareli.
8.	„ Jane Alam Khan	Executive Officer, Nagarpalika, Etah.
9.	„ K. N. Pande	Officer Incharge, Nagarpalika, Hardoi.
10.	„ D. K. Chaturvedi	Junior Engineer, Nagarpalika, Mainpuri.

Sl. No.	NAME	Designation and Place
11.	„ Asif Ali Khan	Officer Incharge, Nagarpalika, Bijnor.
12.	„ S. S. Rawat	Officer Incharge, Nagarpalika, Kasganj, Etah.
13.	„ G. D. Pandey	Executive Officer, Nagarpalika, Barabanki.
14.	„ P. P. Chaturvedi	Executive Officer, Municipal Board, Jaunpur.
15.	„ V. K. Sharma	Junior Engineer, Nagar Palika, Fatehpur.
16.	„ M. B. Gupta	Junior Engineer, Municipal Board, Orai.
17.	„ D. Shahi	Officer Incharge, Municipal Board, Banda.
18.	„ M. N. Sharma	Officer Incharge, Municipal Board, Ballia.

**Integrated Development of Small and Medium Towns
(February 8 to 20, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri Sushil K. Saxena	Junior Engineer, Municipal Board, Hathras.
2.	„ R. S. Yadav	Junior Engineer, Municipal Board, Ballia.
3.	„ R. K. Srivastava	Junior Engineer, Municipal Board, Jaunpur.
4.	„ Mahesh Kumar	Junior Engineer, Municipal Board, Azamgarh.
5.	„ Dinesh Kumar	Junior Engineer, Municipal Board, Sitapur.

**Management of Environment
(November 12 to 18, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri M. L. Chaturvedi	Executive Officer, Municipal Board, Dhanaura, Moradabad.
2.	„ Mukund Lal	Executive Officer, Municipal Board, Bharthana, Etawah.
3.	„ D. D. Tewari	Chief Municipal Officer, Municipal Council, Chhattarpur, M. P.
4.	„ Nabakishore Das	Executive Officer, Notfied Area Council, Rairangpur, Mayurbhanj Orissa.
5.	„ A. S. Gupta	Sanitary Inspector, Municipal Board, Saharanpur.
6.	„ P. K. Saxena	Sanitary Inspector, Municipal Board, Rampur.
7.	„ S. P. Singh	Executive Officer, Municipal Board, Hamirpur.
8.	„ N. P. Suhane	Chief Municipal Officer, Municipal Council, Nalkeda, Shajapur M. P.

Sl. No.	NAME	Designation and Place
9.	„ K. N. Soni	Chief Municipal Officer, Municipality Kannod, Dewas M. P.
10.	„ L. S. Bhadoria	Chief Municipal Officer, Municipality, Bairasia, Bhopal, M. P.
11.	„ S. K. Sogani	Assistant Engineer, Municipality Jaora, Ratlam M. P.
12.	„ R. N. Rath	Executive Officer, Behrampur Municipality, Orissa.
13.	„ C. B. Singh	Executive Officer, Nagarpalika Nautanwa, Gorakhpur.
14.	„ Arun Srivastava	Executive Officer, Municipal Board, Bela, Pratapgarh.

**Management Techniques in Urban Administration
(November 23 to 28, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri S. K. Satsangi	Assistant Engineer, 2nd Project Division, U.P. Jal Nigam, Agra.
2.	„ Din Dayal Agarwal	Water Works Engineer, Nagarpalika, Khatauli.
3.	Mrs. R. Pant	Architect Planner, U.P. Housing and Development Board, Lucknow.
4.	Sri R. N. Misra,	Executive Officer, Bhubaneswar Municipality, Bhubaneswar. (Orissa)
5.	„ A. K. Mohanty	Executive Offiecr, Basipada Municipality, (Mayurbhanj) , Orissa.
6.	„ N. Misra	Executive Officer, Jeypore Municipality, District Koraput (Orissa)
7.	„ V. P. Singh	Executive Officer, Municipal Board, Fatehpur Sikri (Agra)
8.	„ B. G. Manshani	Water Works Engineer, Municipal Board, Shikohabad.

Sl. No.	NAME	Designation and Place
9.	„ Y. R. Malhotra	Assistant Engineer, U.P. Jal Nigam, T.C. Division, Saharanpur.
10.	„ Ashok Kumar	Executive Officer, Municipal Board, Narendra Nagar.
11.	„ B. K. Dixit	Executive Officer, Municipal Board, Khurja.
12.	„ B. D. Ahirwar	Assistant Engineer, Jal Sansthan, Agra.
13.	„ B. P. Das	Executive Officer, Municipality, Dhenu.
14.	„ R. D. Gupta	Executive Officer, Municipal Board, Nagina.

**Third Overseas Course
Planning and Management of Urban Development
(January 4 to April 8, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Mr. I. D. C. Ramos	Research Associate, Local Government Centre, College of Public Administration, University of the Philippines, Manila, Philippines.
2.	„ G. A. Touray	Physical Planning Officer, Department of Physical Planning and Housing, Ministry of Local Government and Lands, Banjul, Gambia.
3.	„ J. K. Kalebbo	Head, Department of Local Government, Institute of Public Administration Kampala, Uganda.
4.	„ E. M. Nkosa	Lecturer, Institute of Public Administration, Kampala, Uganda.
5.	„ D. K. Kajugira	Senior Planner, Department of Town and Regional Planning, Kampala, Uganda.

Sl. No.	NAME	Designation and Place
6.	„ A. R. Fatah	General Director, Planning Department, Kabul Municipality, Kabul Afghanistan.
7.	„ M. Z. Fariq	General Director, Income Department, Kabul Municipality Kabul Afghanistan.
8.	„ H. Naderi	General Director, Engineering Department, Kabul Municipality, Kabul Afghanistan
9.	Md. F. Rahman	Geographer and Junior Planner Incharge, Urban Development Directorate, Dacca, Bangladesh.
10.	Mr. A. R. Tegally	Town Clerk, City Council of Port Louis, Port Louis Mauritius.
11.	„ Ali Al-Ahmad	Engineer, Ministry of Municipal and Rural Affairs, P. O. Box 1999, Amman Jordan.
12.	„ Al. K. Hassan	Engineer, Ministry of Municipal and Rural Affairs, Amman, Jordan.
13.	„ M. A. Eltom	Director General of Physical Planning Office, Ministry of Public Works, Housing Department, Central Region Wad-Medani Sudan.
14.	„ N. J. P. Thomas	Acting Town Surveyor Municipality of Bean Basin and Rose Hill, Role-Hill, Mauritius.

**Workshop on Management of Environment
(July 4 to 5, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri S. P. Saxena	Technical Officer, U.P, Water Pollution Control Board, Lucknow.
2.	„ Syed A. Ahmad,	Superintending Engineer, Irrigation Department, U.P.
3.	„ A. K. Srivastava	Superintending Engineer, Irrigation Department, U.P., Lucknow.
4.	„ M. P. Saxena	Superintending Engineer, Irrigation Department, U.P., Allahabad.
5.	„ S. P. Singh	Scientific Officer, Department of Environment and Ecology, U.P.,
6.	„ S. P. Arora	Superintending Engineer, Jal Santhan, Lucknow.
7.	„ R. S. Choudhary	Assistant Town Planner, Patna.
8.	„ S. K. Sachdeva	Assistant Engineer, Town and Country Planning Department, Lucknow.
9.	„ L. S. Dixit	Assistant Planner, Town and Country Planning Department, Lucknow.
10.	Dr. J. K. Maheshwari	Head, Conservation Discipline, National Botanical Research Institute, Lucknow.

Sl. No.	NAME	Designation and Place
11.	Sri L. K. Mehrotra	Assistant Engineer, Lucknow. Development Authority, Lucknow.
12.	„ M. Y. Ansari,	Assistant Engineer, Lucknow Jal Sansthan, Lucknow.
13.	„ R. S. Asthana	Deputy Secretary, Department of Science and Environment, Lucknow.
14.	„ S. C. Tayal	Director, Department of Environ- ment and Ecology, Lucknow.
15.	Smt. Pramila Shankar	Deputy Secretary, Housing Department, Secretariat, Lucknow.
16.	Sri A. B. Misra	Joint Director, Environment and Ecology, Lucknow
17.	„ N. Parabrahmam	Principal Scientific Officer, Department of Environment, New Delhi.
18.	Dr. J. K. Dhaon,	Assistant Director, State Health Institute, U.P., Lucknow.
19.	Km. Sehba Hussain,	Project Officer, Literacy House, Lucknow.
20.	Sri Ram Shanker	Head, Research, Evaluation and Monitoring Scheme, Literacy House, Lucknow.
21.	„ P. K. Dikshit	A.D.M. Project Banda, A.D.M. (P.), Banda.
22.	Dr. S. K. Shukla	Scientific Officer, Department of Science and Environment, Lucknow.

Sl. No.	NAME	Designation and Place
23.	Sri B. L. Singh	Scientific Officer, Department of Science and Environment, Lucknow.
24.	,, S. S. Bhadoria	Population Education Officer, F.P.A.I., Lucknow.
25.	,, H. S. Baber	Tax Superintendent, Mahapalika, Kanpur.

**Workshop on Social Indicators for Integrated
Development of Barabanki Towns
(November 3 to 4, 1981)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri D. P. Gupta,	O. S. D., U. P. Handloom Corporation, 8/155 Aryanagar, Kanpur.
2.	„ Subedar Rai	Civil Lines, Deva Road, Barabanki.
3.	„ R. M. Singh	Civil Lines, Deva Road, Barabanki.
4.	„ Ramapati	Jal Kal Abhiyanta, Nagarpalika, Nawabganj, Barabanki.
5.	„ D. S. Garg	Sanitary Inspector, Nagarpalika, Barabanki.
6.	Begam Aziz	Mohalla Begamganj, B/1275, Barabanki.
7.	Sri G. D. Pandey	Executive Officer, Municipal Board, Barabanki.
8.	„ R. S. Singh	Additional District Magistrate, (Finance and Revenue), Barabanki.
9.	„ K. K. Mishra	Junior Engineer, Nagarpalika, Barabanki.
10.	„ B. K. Pandit	Associate Planner, Town and Country Planning Department, Civil Lines, Faizabad.

Sl. No.	NAME	Designation and Place
11.	„ A. R. Kidwai	Baragaon, Barabanki.
12.	„ D. P. Yadava	Junior Engineer, Construction Division, U.P. Jal Nigam, Faizabad.
13.	„ A. Q. Khan	Water Works Engineer, Municipal Board, Barabanki.
14.	„ Chandra Ketu	Haidergarh, Barabanki.
15.	„ Nirmal Gupta,	Peer Batawan, House No. 674, Barabanki.
16.	„ M. L. Singh	142 Satya, Premi Nagar, Barabanki.
17.	„ N. C. Agarwal	District Information Officer, Barabanki.
18.	Smt. S. Kapoor	District Harijan and Social Welfare Officer, Barabanki.
19.	Smt. S. K. Devi	House No. 1465-A, Harijan Basti Paisar, Barabanki.
20.	Sri H. M. Alvi	Coop. Craft Officer, District Industries Centre, Barabanki.
21.	„ H. K. Srivastava	Manager, Khadi & Village Industries, District Industries Centre, Barabanki.
22.	Dr. B. Ganguli	Medical Officer I/C Trg. State Health Education Bureau, U. P. Lucknow.
23.	Dr. I. B. Jindal	Consultant, Nutrition State Health Institute U.P. K. G. Medical College, Lucknow.
24.	Dr. H. S. Mathur	Joint Director, Medical and Health Dept. Swasthya Bhawan, Lucknow.

Sl. No.	NAME	Designation and Place
25.	Dr. Mrs. S. Trivedi	Assistant Director, Maternity and Child Welfare, U. P. Swasthya Bhawan, Lucknow.
26.	Smt. K. Singh	Asstt. Director, Adult Education, U.P. Government, Lucknow.
27.	Km. Nafiz Fatima	Project Officer, Adult Education, Nehru Nagar, Banki, Barabanki.
28.	Sri A. P. Singh	Assistant Director (Udyog), Lucknow.
29.	„ Amit Basu	Environmental Engineer, National Institute of Urban Affairs, 11-Nyaya Marg, Chanakya Puri, New Delhi.
30.	„ Amit Bose	Urban Planner, NIUA, New Delhi.
31.	„ R. N. Joshi	UNICEF, Lal Bahadur Shastri Marg, Patna-800023.
32.	„ B. S. Singh	Director, Literacy House, Alambagh, Lucknow.
33.	„ M. K. Murti	UNICEF, Lucknow.
34.	„ K. Venkataraman	UNICEF, Lucknow.
35.	„ V. Radhakrishnan	UNICEF, Lucknow.
36.	„ S. N. Upadhyay	Cooperative Officer, Khadi & Village Industries Commission, Lucknow.
37.	„ P. R. Rajgopal	Consultant, National Institute of Urban Affairs New Delhi.
38.	„ V. K. Khare	Town & Country Planning Organisation, New Delhi.

Sl. No.	NAME	Designation and Place
39.	„ S. P. Gupta	Chief Engineer, U.P. Jal Nigam, Lucknow.
40.	„ H. S. Chaurasia	Supdt. Engineer, U. P. Jal Nigam, Lucknow.
41.	„ O. P. Jauhari	Asstt. Engineer, U. P. Jal Nigam, Faizabad, H. Q. Barabanki.
42.	„ V. D. Valmiki	Valmiki Nagar, Barabanki.
43.	Smt. Sheela Valmiki	Valmiki Nagar, Barabanki.
44.	Sri R. G. Valmiki	Valmiki Nagar, Barabanki.
45.	„ R. K. Valmiki	Valmiki Nagar, Barabanki.
46.	„ S. L. Valmiki	Valmiki Nagar, Barabanki.
47.	„ M. W. Siddiqui	Banki, Barabanki.
48.	„ V. K. Pandey	Dy, Director Education, Lucknow.
49.	„ R. P. Gupta,	Advocate, P/71, Peer Batawan, Barabanki.
50.	„ C. P. Dube	Manager, Bank of India, Pandit Satya Prem Marg, Barabanki.
51.	„ B. D. Jindal	Junior Engineer, U. P. Jal Nigam, Faizabad H. Q. Barabanki.
52.	„ R. R. Kidwai	M. L. A. Masauli, Baragaon, Distt. Barabanki.
53.	„ B. P. Vajpayee	District Inspector of Schools, Barabanki.

Sl. No.	NAME	Designation and Place
54.	„ Alfe	Naka, Satrikh, Barabanki.
55.	„ G. S. Shukla	804, Kanoon Goyan, Barabanki.
56.	„ R. N. Sharma	Bilhara House, Dewa Road, Barabanki.
57.	Sri P. P. Singh	Designs Manager, Government Handloom Design Centre, Barabanki.
58.	„ S. Devi	Harijan Paisar, Chungi, Naka, Barabanki.
59.	„ Shiva Narain	Paisar, Siddhartha Nagar, Faizabad Road, Barabanki.
60.	„ Mangal Prasad	Paisar, Siddharth Nagar, Faizabad Road, Barabanki.
61.	„ Roop Chandra	Paisar, Siddhartha Nagar, Faizabad Road, Barabanki.
62.	„ J. P. Bhargava	Senior Planner, Town and Country Planning Deptt. Lucknow.
63.	Dr. G. Swarup	Distt. Hospital, Barabanki.
64.	Prof. M.A. Muttalib	Director, Regional Centre for Urban and Environmental Studies, Osmania University, Hyderabad-500007
65.	Dr. S. P. Tandon	Prakash Clinic & Nursing Home, Barabanki.

Sl. No.	NAME	Designation and Place
66.	Dr. M. A. A. Khan	Dy. Director, Regional Centre for Urban and Environmental Studies, Osmania University, Hyderabad,
67.	Dr. R. C. Johri	Health Education Officer, Jawahar Bhawan, Lucknow.
68.	Sri V. K. Pandey	Dy. Director of Education, Lucknow.
69.	„ J. P. Dube	Chief Town Planner, Town & Country Planning Department, Lucknow.

PART-III

APPENDICES

**Financial Management for Technical Personnel
(May 19 to 25, 1982)**

List of Participants

Sl No.	NAME	Designation and Place
1.	Sri N. C. Pandey	Asssistant Engineer, U.P. Jal Nigam, Lucknow.
2.	„ A. M. Mukherjee	Municipal Engineer, Bhubaneswar Municipality, Bhubaneswar (Orissa)
3.	„ S. Subidhi	Municipal Engineer, Sambalpur Municipality, Sambalpur (Orissa)
4.	„ R. Shyam	Assistant Engineer, U.P. Jal Nigam, Lucknow.
5.	„ P. K. Jain	Civil Engineer, Nagar Palika, Hapur.
6.	„ T. C. Gupta	Civil Engineer, Nagar Palika, Farrukhabad.
7.	„ O. P. Srivastava	Civil Engineer, Nagar Mahapalika, Agra.
8.	„ P. N. Misra	Assistant Engineer, U.P. Jal Nigam, Lucknow.
9.	„ M. Mohsin	Nagar Abhiyanta, Nagar Palika, Saharanpur.

S I. No.	NAME	Designation and Place
10.	,, A. K. Kulshrestha	Assistant Engineer, Municipal Council, Morena, (M.P.)
11.	,, S. K. Bari,	Assistant Engineer, U.P. Jal Nigam, Lucknow.
12.	,, P. C. Singh	Executive Engineer, Cuttack Municipality, Cuttack (Orissa)
13.	,, B. K. Panda	Assistant Planner, Town and Country Planning Department, U.P. Lncknow.
14.	,, A. K. Bhatnagar	Assistant Planner, Town and Country Planning Department, U.P. Lucknow.

**Integrated Development of Small
and Medium Towns
(June 14 to 21, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri J. B. Singh	Junior Engineer, Nagar Palika, Jaunpur.
2.	„ Y. N. Mishra	Junior Engineer, Municipal Board, Azamgarh.
3.	„ I. U. Siddiqui	Junior Engineer, Municipal Board, Ram Nagar, Nainital.
4.	„ M. Lal	Junior Engineer, Municipal Board, Vrindaban.

**Integrated Development of Small
and Medium Towns
(January 19 to 25, 1983)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri R. Kaushik	Assistant Planner, Town and Country Planning Department, Orai
2.	„ J. R. S. Tomar	Assistant Engineer, Municipal Board, Kashipur.
3.	„ L. K. Jain	Assistant Architect, Town and Country Planning Department, Agra.
4.	„ R. Prasad	Assistant Engineer, Municipal Board, Kasganj.
5.	„ K. C. Gupta,	Assistant Engineer, Municipal Board, Deoria.
6.	„ K. C. Satpathy	Assistant Planner, Local Unit, Town and Country Planning Department, Deoria.
7.	„ N. Agnihotri	Assistant Architect, Central Unit, Hardoi.
8.	„ A. K. Bhatnagar	Assistant Planner, Local Unit, Almora.
9.	„ K. B. Singh	Assistant Engineer, Nagar Palika, Barabanki.

Sl. No	NAME	Designation and Place
10.	,, R. K. Saxena	Assistant Engineer, Nagar Palika, Barabanki.
11.	,, M. Ali	Assistant Engineer, Nagar Palika, Hathras.
12.	,, J. P. Gupta	Assistant Engineer, Nagar Palika, Mahoba.

**Management of Solid Wastes
(August 5 to 11 1982)**

List of Participants

Sl No.	NAME	Designation and Place
1.	Sri N. Singh	Executive Officer, Nagar Palika, Modinagar, Ghaziabad.
2.	„ S. N. Saxena	Chief Sanitary Inspector, Nagar Mahapalika, Allahabad.
0.	„ M. Z. Hasan	Executive Officer, M. B., Shikohabad.
4.	„ S. Lal	Chief Sanitary Inspector, Nagar Mahapalika, Allahabad.
5.	„ R. L. Anand	Chief Sanitary Inspector, Nagar Mahapalika, Agra.
6.	„ A. S. Gupta	Sanitary Inspector, M. B., Saharanpur.
7.	„ M. P. S. Tyagi	Sanitary Inspector, City Board, Muzaffar Nagar.
8.	„ R. K. Shukla	Sanitary Inspector, M. B., Moradabad.
9.	„ K. L. Sethi	Chief Sanitary Inspector, Nagar Mahapalika, Agra.

Sl. No.	NAME	Designation and Place
10.	„ K. S. Awasthi	Executive Officer, Nagar Palika, Khataul.
11.	„ A Rehman	Executive Officer, Nagar Palika, Ramnagar, Naini Tal.
12.	„ N. Lal	Sanitary Inspector, Nagar Mahapalika, Lucknow.

**Management of Urban Environment
(August 23 to 28, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri K. K. Saxena	Sanitary Inspector, Nagar Palika, Rae Bareli.
2.	„ P. S. Gupta	Executive Officer, Nagar Palika, Tilhar.
3.	„ M. S. Ansari	Executive Officer, Municipal Board, Shamsabad, Agra.
4.	„ B. S. Srivastava	Sanitary Inspector, Nagar Mahapalika, Agra.
5.	„ N. S. Sharma	Executive Officer, Municipal Board, Jahangirabad, Bulandshahr.
6.	„ R. K. Singh	Executive Officer, Municipal Board, Dhampur.
7.	„ A. K. Srivastava	Executive Officer, Municipal Board, Narendra Nagar.
8.	„ A. J. Singh	Executive Officer, Municipal Board, Bahjoi.
9.	„ Pramod Jain	Executive Officer, Municipal Board, Jalalpur.
10.	„ A. K. Saha	Executive Officer, Municipal Board, Jalalabad.

Sl. No.	NAME	Designation and Place
11.	„ V. R. Varun	Sanitary Inspector, Nagar Mahapalika, Kanpur.
12.	„ Charan Singh	Sanitary Inspector, Nagar Mahapalika, Kanpur.
13.	„ Kamla Singh	Executive Officer, Municipal Board, Pihani Hardoi.
14.	„ J. P. Rai	Executive Officer, Municipal Board, Attarra, Banda.
15.	„ B. U. Siddiqui	Sanitary Inspector, Municipal Board, Bulandshahr.

**Management of Water Supply and Sewerage
(September 6 to 15, 1980)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri J. S. Kushwah	Water Works Engineer, Firozabad.
2.	„ O. P. Sharma	Water Works Engineer, Aligarh.
3.	„ S. N. Jaffar	Water Works Engineer, Dehradun.
4.	„ A. K. Dubey	Assistant Engineer, Kanpur Jal Sansthan, Kanpur.
5.	„ R. K. Tripathi	Executive Engineer, Lucknow Jal Sansthan, Lucknow.
6.	„ A. N. Zaidi	Water Works Engineer, Tilhar, Shahjahanpur
7.	„ B. G. Manshani	Water Works Engineer, Shikohabad.
8.	„ R. K. Bajpai	Assistant Engineer, Jal Sansthan, Lucknow.
9.	„ R. K. Yadav	Assistant Engineer, Lucknow Jal Sansthan, Lucknow.
10.	„ R.P.S. Parihar	Assistant Engineer, Lucknow Jal Sansthan, Lucknow.
11.	„ D. S. Gundevia	Executive Engineer, Jal Sansthan Lucknow.
12.	„ M. L. Srivastava	Nagar Abhiyanta (Jal Kal) Nagar Palika, Meerut.

**Planning and Management of Urban
Development Plans
(November 3 to 13, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	„ S. C. Mohanty	Executive Officer, Keonjhargarh Municipality, Keonjhargarh Orissa.
2.	„ J. C. Verma	Executive Officer, Municipal Board, Deoband, Saharanpur.
3.	„ R. C. Srivastava	Executive Officer, Nagar Palika, Distt. Sitapur.
4.	„ S. P. Singh	Executive Officer, Municipal Board, Faridpur.
5.	„ G. L. Misra	Executive Officer, Nagar Palika, Banda.
6.	„ V. B. Singh	Executive Officer, Municipal Board, Hapur.
7.	„ V. B. Saxena	Executive Officer, Municipal Board, Bisalpur, Pilibhit
8.	„ N. Mishra	Executive Officer, Jeypore, Orissa.
9.	„ C. P. Singh	Executive Officer, Municipal Board, Bangarmau, Unnao.

Sl. No.	NAME	Designation and Place
10.	„ C. S. Pandey	Executive Officer, Municipal Board, Sultanpur.
11.	„ B. C. Goyal	Executive Officer, Municipal Board, Amroha.

**Techniques of Low-Cost Public Housing
(Nov. 26 to Dec. 4, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri S. Sinha	Sahayak Nagar Adhikari, Nagar Mahapalika, Allahabad.
2.	„ B.L. Singh Yadav	Executive Engineer, M4/47, Shastri Nagar, Varanasi.

**Workshop on
Integrated Development of Small and Medium Towns
(July 8 to 9, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri R. N. Sinha	Assistant Engineer, Nagar Palika, Fatehpur
2.	„ M. L. Kanojia	Assistant Engineer, Nagar Palika, Sitapur
3.	„ M. A. Khan	Assistant Engineer, Nagar Palika, Hathras
4.	„ R. K. Saxena	Assistant Engineer, Nagar Palika, Barabanki
5.	„ S. S. Budhaulia	Assistant Engineer, Nagar Palika, Orai
6.	„ A. N. Singh	Assistant Engineer, Nagar Palika, Azamgarh
7.	„ N. S. Singh	Junior Engineer, Nagar Palika, Deoria
8.	„ H. P. Prasad	Assistant Engineer, Nagar Palika, Ballia
9.	„ A. H. Siddiqui	Assisitant Engineer, Municipal Board, Etah
10.	„ N. A. Sabari	Executive Officer, Municipal Board, Fatehpur

Sl. No.	NAME	Designation and Place
11.	Sri G. P. Saini	Executive Officer, Nagar Palika, Almora
12.	„ K. K. Malik	Executive Officer, Municipal Board, Hathras
13.	„ H. S. Awasthi	Executive Officer, Nagar Palika, Ghazipur
14.	„ R. M. Awasthi	Executive Officer, Municipal Board, Mahoba, (Hamirpur)
15.	„ J. P. Sharma	Water Works Engineer, Municipal Board, (Etah)
16.	„ D. V. Singh	Executive Officer, Municipal Board, Ballia
17.	„ L. N. Kool	Executive Officer, Municipal Board, Azamgarh
18.	„ K. N. Sarbahi	Executive Officer, Municipal Board, Rae Bareli
19.	„ H. C. Gupta	Executive Officer, Municipal Board, Bijnor
20.	„ L. C. Misra	Executive Officer, Municipal Board, Budaun
21.	„ G. L. Misra	Executive Officer, Nagar Palika, Banda
22.	„ B. S. Sengar	Executive Officer, Municipal Board, Orai
23.	„ G. D. Pandey	Executive Officer, Municipal Board, Barabanki.

Sl. No.	NAME	Designation and Place
24	J. P. Prasad	M. R. P. IInd Year. Department of Architecture & Regional Planning, I. I. T. Kharagpur. (Department of Town and Country Planning, Lucknow)
25.	„ B. N. Singh	Senior Planner, Town and Country Planning Department, Lucknow
26.	„ K. P. Singh	Senior Planner, Town and Country Planning Department, Lucknow.
27.	„ Vijai Kumar Gupta	Associate Planner, Town and Country Planning Department, Bareilly.
28.	„ C. P. Sharma	Assistant Planner, Town Hall, Barabanki.
29.	„ N. S. Johri	Senior Planner, Town and Country Planning Department, Lucknow.
30.	„ M. P. Aneja	Associate Planner, IDSMT, Kendriya Ekai, Town Hall, Rae Bareilly.
31.	Km. Sehba Husain	Project Officer, UNICEF; Upper India Office; UNICEF; 3; Fawn Brake Avenue; Lucknow.
32.	„ Sri J. P. Bhargava	Senior Planner, Town and Country Planning Department, U. P. Lucknow.
33.	„ J. P. Dube	Chief Town & Country Planner, Govt. of U. P., Lucknow.

**Workshop on
Management, Operation and Maintenance of
Water Supply Systems in Uttar Pradesh
(September 14 to 15, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri D. S. Gundevia	Executive Engineer, Jal Sansthan, Lucknow.
2.	„ R. K. Bajpai	Assitant Engineer, Jal Sansthan, Lucknow.
3.	„ B. G. Manshani	Water Works Engineer, Shikohabad.
4.	„ O. P. Sharma	Water Works Engineer, Aligarh.
5.	„ J. S. Kushwah,	Water Works Engineer, Firozabad.
6.	„ S. H. Jaffar	Water Works Engineer, Dehradun.
7.	„ A. K. Dubey	Assistant Engineer, Kanpur Jal Sansthan, Kanpur.
8.	„ A. N. Zaidi	Water Works Engineer, Tilhar, Shahjehanpur.
9.	„ R. K. Tripathi	Executive Engineer, Lucknow Jal Sansthan, Lucknow.
10.	„ R. K. Yadav	Assistant Engineer, Lucknow Jal Sansthan, Lucknow.
11.	„ R. P. S. Parihar	Assistant Engineer, Lucknow Jal Sansthan, Lucknow.

**Workshop on
Integrated Development of Small and Medium Towns
Held at Bhopal**

(September 29 to 30, 1982)

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri K.K. Chaturvedi	Deputy Collector, Chief Executive Officer, Knajuraho Sada, District Chhatarpur.
2.	„ B. K. Soni	Chief Executive Officer, Dewas Development Authority, Dewas.
3.	„ A. K. Paysi	Chief Municipal Officer, Municipal Council, Sidhi.
4.	„ A. Manana	Assistant Engineer, Town Improvement Trust, Burhanpur.
5.	„ D. K. Sharma	Deputy Director, M.P. Rural Housing Board, Bhopal.
6.	„ A. M. Tripathi	Assistant Engineer, Special Area Development Authority, Singrauli, Sidhi.
7.	„ S. B. Singh	Chairman, Town Improvement Trust, Rewa.

Sl. No.	NAME	Designation and Place
8.	Sri A. B. Paul Roy	Assistant Director (Administration) Town and Country Planning Department, Bhopal.
9.	„ M. D. Nerkar	Deputy Director, Town and Country Planning Department, Bhopal.
10.	Smt. R. Sharma	Deputy Director, Town and Country Planning Department, Bhopal.
11.	Sri D. K. P. Pande	Deputy Director, Town and Country Planning Department, Bhopal.
12.	„ J. P. Khare	Assistant Engineer, Municipal Council, Rajnandgaon.
13.	„ S. C. Jauhari	Deputy Director, Town and Country Planning Department, Singarauli.
14.	„ L. N. Bangde	Deputy Director, Town and Country Planning Department, Bhopal.
15.	R. B. Sharma	Joint Director, Town and Country Planning Department, Rewa.
16.	„ R. S. Shrivastava	Assistant Director, Town and Country Planning Department, Bhopal.
17.	„ D. K. Vyas	Joint Director, Town and Country Planning Department, Bhopal.

Sl. No.	NA	Designation and Place
18.	Sri S. K. Khare	Assistant Director, Town and Country Planning Department, Bhopal.
19.	„ P. R. Khare	Assistant Director, Town and Country Planning Department, Bhopal.
20.	„ K. T. Varughese	Assistant Director (Project), Town and Country Planning Department, Bhopal.
21.	„ A. B. Lal	Joint Director, Town and Country Planning Department, North T.T. Nagar, Bhopal.
22.	„ R. V. Bapat	Joint Director, Town and Country Planning Department, Madhya Pradesh, Bhopal.
23.	„ A. J. C. Desa	Chairman, Town Improvement Trust, Burhanpur, Khandwa.
24.	„ K. S. Sisodiya	Chief Executive Officer, Town Improvement Trust, Burhanpur, Khandwa.
25.	„ C. E. Mathew	Assistant Engineer, Municipal Council, Balaghat.
26.	„ S. S. Sareen	Executive Director and Chief Engineer, M.P. Vikas Pradhikaran Sangh, Bhopal.
27.	„ D. S. Meshram	Town and Country Planner, Town and Country Planning Organisation, New Delhi.

Sl. No.	NAME	Designation and Place
28.	Dr. H. Singh	Associate Professor, Department of Public Administration, University of Rajasthan, Jaipur.
29.	Sri U. C. Shah	Deputy Director, Town and Country Planning, Sagar.
30.	,, G. V. Upadhyay	Deputy Director, Town and Country Planning Department, Regional Office, Ujjain.

**Conference on
Problems in Planning and Implementation
of Urban Development Projects
(with special reference to Small and Medium Towns)
(November 12 to 13, 1982)**

List of Participants

Sl. No.	NAME	Designation and Place
1.	Sri N. Misra	Executive Officer, Jaypore (Distt : Koraput) (Orissa)
2.	„ V. B. Sarena	Executive Officer, Municipal Board, Bisalpur
3.	„ J. C. Verma	Executive Officer, Officer Municipal Board, Deoband
4.	„ A. K. Srivastava	Executive Officer, Municipal Board, Narendra Nagar
5.	„ R. C. Srivastava	Executive Officer, Municipal Board, Laharpur
6.	„ S. B. Mohanty	Executive Officer, Keonjhar Municipal Municipality, Keonjhar (Orissa)
7.	„ M. L. Chaturvedi,	Executive Officer, Municipal Board, Dhanaura
8.	„ S. H. I. Naqvi	Executive Officer, Municipal Board, Najibabad
9.	„ G. L. Misra	Executive Officer, Municipal Board, Banda

Sl. No.	NAME	Designation and Place
10.	Sri C. Prakash	Executive Officer, Bangarmau
11.	„ C. S. Panday	Executive Officer, Municipal Board, Sultanpur
12.	„ B. C. Goyal	Executive Officer, Municipal Board, Amroha.
13.	„ V. B. Singh	Executive Officer, Municipal Board, Hapur.
14.	„ N. Singh	Executive Officer, Municipal Board, Modinagar.

BUDGETS

1980-81

1981-82

1982-83

Budget Estimate for the Year 1980-81

(To be met out of the grant of Central Govt.)

A Establishment

1. Professor (one) (1500-2500)	18,000-00
2. Reader (one) (1200-1900)	14,950-00
3. Research Officer (one) (700-1600)	8,400-00
4. Research Associates (three) (550-1200)	19,800-00
5. Junior Research Associates (four) (400-750)	20,040-00
6. Publication Officer (one) (550-1200)	7,830-00
7. Administrative Officer (one) (550-1200)	6,600-00
8. Hostel Manager (one) (400-750)	4,965-00
9. Assistant Accounts Officer (one) (350-700)	1,400-00

Carried over Rs. 1,01,985-00

	Brought forward	Rs. 1,01,985-00
10.	Senior Assistant (one) (300-500)	4,100-00
11.	Junior Assistant (one) (250-425)	3,807-00
12.	Janitors (two) (185-265)	4,698-00
13.	Peon (one) (165-215)	2,186-00
14.	Carpenter (one) (165-215)	2,052-00
15.	Electrician (one) (175-250)	2,208-00
16.	Accountant fixed salary @ Rs. 500/- per month	6,000-00
17.	Storekeeper fixed salary @ Rs. 350/- per month	4,200-00
18.	Dearness allowance (for all posts)	66,604-00
19.	Interim Relief ..	8,000-00
20.	Leave Salary	19,600-00
21.	P.F. Contribution	5,500-00
22.	Lumpsum Provision for future increase in D.A.	7,000-00
23.	House Rent	13,082-00
24.	C.C.A.	4,075-00
25.	Honorarium to Programme Director	3,600-00
	Total	Rs. 2,58,697-00

B Contingencies

1. Furniture & Equipment	5,000-00
2. Seminars	
(a) Seminars, Conferences, Training Courses, Field Cost, Honorarium to Guest Speakers (Including Refreshments, working lunch etc.)	15,000-00
(b) Training Courses including working lunch and tea for trainees.	35,000-00
(c) Field Cost	30,000-00
3. Books, Journals & Periodicals, Publication, of Reports & Printing and Stationery	
(a) Books & Journals	30,000-00
(b) Publication of Reports	25,000-00
(c) Printing & Stationery	30,000-00
4. Preparation for Reading Material for Trainees and Researchers etc.	6,000-00
5. Quarterly Journal	85,000-00
6. International Seminars & Conferences	25,000-000
7. Misc. Contingencies	20,000-000
8. Maintenance	15,000-000
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Total B	3,26,000-00
Total A	2,58,697-00
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Total A & B	5,84,697-00
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Budget Estimate for the Year 1980-81

(To be met out from the grant of State Govt.)

I CENTRE

A. Establishment

Sl. No.	Name of posts and Scale	Budget Estimate
1.	Research Officer (Rs. 400-950)	9,200-00
2.	Clerk (one) (Rs. 300-500)	4,100-00
3.	Sweeper (one) (Rs. 165-215)	2,136-00
4.	Drivers (Two) (Rs. 175-250)	4,650-00
5.	Mali (one) (Rs. 165-215)	2,136-00
6.	Chaukidar (one) (Rs. 165-215)	2,128-00
7.	Technical Asstt. (one) (Rs. 280-460)	4,300-00
8.	Leave salary to the staff	2,500-00
Carried over		Rs. 31,150-00

Budget Estimates for the Year 1981-82

(To be met from the grant of Central Govt.)

A Establishments

1. Professor (one) (1500-2500)	15,000-00
2. Reader (one) (1200-1900)	15,600-00
3. Research Officer (one) (700-1600)	8,400-00
4. Research Associates (three) (550-1600)	19,800-00
5. Junior Research Associates (four) (400-750)	19,560-00
6. Publication Officer (one) (550-1200)	8,190-00
7. Administrative Officer (one) (550-1200)	10,080-00
8. Hostel Manager (one) (400-750)	5,145-00
9. Assistant Accounts Officer (one) (350-700)	4,260-00

Carried over Rs. 1,06,035-00

	Brought forward	Rs.	31,150-00
9.	D.A.		20,316-00
10.	H.R.A.		4,356-00
11.	C.C.A.		1,272-00
	Total		<u>57,094-00</u>

B. Other Contingencies

Sl. No.	Items	Budget Estimate
1.	Books & Journals	10,000-00
2.	Publication	8,000-00
3.	Visiting Professors/ Advisors/Consultants/ Guest speakers	20,000-00
4.	Field Cost	9,000-00
5.	Misc. Contingencies for the Centre including T.A.	6,000-00
6.	Maintenance Grant	12,000-00
7.	Telephones	2,500-00
8.	Uniforms	1,000-00
9.	Registration, Insurance & repairs of two vehicles	6,000-00
	Carried over	Rs. <u>84,500-00</u>

	Brought forward	Rs.	84,500-00
10.	Petrol for two vehicles		12,000-00
11.	Magazines & Games		800-00
	Total Contingencies		<u>97,300-00</u>
	Total Establishment		<u>57,094-00</u>
	Total Contingencies and Establishment	Total	<u>Rs. 1,54,394-00</u>

II HOSTEL

A. Establishment

Sl. No.	Name of Post	Budget Estimate
1.	Caretaker (one) (Rs. 185-265)	2,529-00
2.	Masalchi (one) (Rs. 165-215)	2,162-00
3.	Sweeper-cum-Chaukidar (one) (Rs. 165-215)	2,186-00
4.	Sweeper (one) (Rs. 165-215)	2,052-00
5.	Cook (one) (Rs. 170-225)	2,222-00
6.	Bearers ² (Four) (Rs. 165-215)	8,644-00
7.	Chaukidar (one) (Rs. 165-215)	2,128-00
8.	Allowance to Hostel Incharge @ Rs. 100/- per month	1,200-00
9.	Leave salary to staff	1,800-00
10.	D.A.	16,116-00
Carried over		Rs. 41,039-00

	Brought forward	Rs.	41,039-00
11.	H.R.A.		3,302-00
12.	C.C.A.		1,100-00
	Total	Rs.	<u>45,441-00</u>

B. Other Contingent Expenditure

Sl. No.	Items	Budget Estimate
1.	Maintenance Grant	20,000-00
2.	Telephone	500-00
3.	Misc. Contingencies for Hostel	5,000-00
4.	Uniforms	1,600-00
5.	Magazines & Games	1,000-00
	Total Contingent Expenditure	<u>28,100-00</u>
	Total of Establishment	<u>45,441-00</u>
	Total Contingent Expenditure and Establishment	<u>72,341-00</u>

	Brought forward	Rs. 1,06,035-00
10.	Senior Assistant (one) (300-500)	4,220-00
11.	Junior Assistant (one) (250-425)	3,915-000
12.	Janitors (two) (185-265)	4,770-00
13.	Peon (one) (165-215)	2,210-00
14.	Carpenter (one) (165-215)	2,076-00
15.	Electrician (one) (175-250)	2,244-00
16.	Accountant fixed salary @ Rs. 500/- per month	6,000-00
17.	Store Keeper fixed salary @ Rs. 350/- per month	4,200-00
18.	Dearness allowances (for all posts)	74,480-00
19.	Interim Relief	17,035-00
20.	Leave Salary	23,500-00
21.	P.F. Contribution	8,000-00
22.	Lumpsum provisions for payment of arrear due to Revision of pay scales	35,500-00
23.	House Rent	12,708-00
24.	C.C.A.	3,920-00
	Total A	<u>3,10,813-00</u>

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B Contingencies

1. Furniture & Equipment	5,000-00	
2. Seminars		
(a) Seminars, Conferences, Training Courses Field Cost, Honorarium to Guest Speakers (including Refreshments, working lunch etc.)	10,000-00	
(b) Training Courses including working lunch and tea for trainees	20,000-00	
(c) Field Costs	33,000-00	
3. Books, Journals & Periodicals, Publication of Reports and Printing and Stationery		
(a) Books & Journals	29,000-00	
(b) Publication of Reports	7,000-00	
(c) Printing & Stationery	33,000-00	
4. Preparation for Reading Material for Trainees and Researchers etc.	9,000-00	
5. Quarterly Journal	36,000-00	
6. International Seminars and Conferences	30,000-00	
7. Misc. Contingencies	25,000-00	
8. Maintenance	13,000-00	
Total	B	2,50,000-00
Total	A	3,10,813-00
Total	A & B	5,60,813-00

Budget Estimates for the Year 1981-82

(To be met out from the grant of State Govt.)

I CENTRE

A Establishment

Sl. No.	Name of posts and scale	Budget Estimate
1.	Research Officer (Rs. 400-950)	9,700-00
2.	Clerk (one) (Rs. 300-500)	3,760-00
3.	Sweeper (one) (Rs. 165-215)	2,160-00
4.	Drivers (two) (Rs. 175-250)	4,722-00
5.	Mali (one) (Rs. 165-215)	2,160-00
6.	Chaukidar (one) (Rs. 165-215)	2,152-00
7.	Technical Asstt. (one) (Rs. 280-460)	4,420-00
8.	Leave salary to the staff	3,600-00
Carried over		Rs. 32,674-00

	Brought forward	Rs.	32,674-00
9.	Lump sum provision for future increments		7,000-00
10.	Provident Fund contribution according to University rules		8,000-00
11.	Leave Encashment		2,000-00
12.	D.A.		23,300-00
13.	H.R.A.		4,363-00
14.	C.C.A.		975-00
15.	Provision for Expenditure due to revised pay scales introduced w.e.f. July 1, 1979		15,500-00
	Total	Rs.	<u>93,812-00</u>

B Contingencies

Sl. No.	Items	Budget Estimate
1.	Books & Journals	15,000-00
2.	Publication	10,000-00
3.	Visiting Professors/ Advisors/Consultants/ Guest speakers	25,000-00
4.	Field cost	12,000-00
	Carried over	Rs. <u>62,000-00</u>

	Brought forward	Rs.	62,000-00
5.	Misc. Contingencies for the Centre including T.A.		10,000-00
6.	Maintenance grant		25,000-00
7.	Telephones		5,000-00
8.	Uniforms		3,000-00
9.	Registration, Insurance & repairs of two vehicles		12,000.00
10.	Petrol		20,000-00
11.	Magazine & Games		1,000-00
	Total Contingencies		1,38,000-00
	Total Establishment		93,812-00
	Total Contingencies and Establishment	Total	Rs. 2,31,812-00

B Contingencies

1. Furniture & Equipment	7,000-00
2. Seminars	
(a) Seminars, Conferences, Training Courses, Field Cost. Honorarium to Guest Speakers (Including Refreshments, working lunch etc.)	12,000-00
(b) Training Courses including working lunch and tea for trainees.	22,000-00
(c) Field Cost	35,000-00
3. Books, Journals & Periodicals, Publication, of Reports & Printing and Stationery	
(a) Books & Journals	30,000-00
(b) Publication of Reports	8,000-00
(c) Printing & Stationery	35,000-00
4. Preparation for Reading Material for Trainees and Researchers etc.	9,000-00
5. Quarterly Journal	30,000-00
6. Misc. Contingencies	25,000-000
7. Maintenance	10,000-000
Total A	<u>2,23,000-00</u>
Total B	<u>3,731,55-00</u>
Total A & B	<u><u>5,96,155-00</u></u>

II HOSTEL

A Establishment

Sl. No.	Name of posts and scale	Budget Estimate
1.	Caretaker (one) (Rs. 185-265)	2,565-00
2.	Masalchi (one) (Rs. 165-215)	2,186-00
3.	Sweeper-cum-Chaukidar (one) (Rs. 165-215)	2,210-00
4.	Sweeper (one) (Rs. 165-215)	2,076-00
5.	Cook (one) (Rs. 170-225)	2,246-00
6.	Bearers (four) (Rs. 165-215)	8,740-00
7.	Chaukidar (one) (Rs. 165-215)	2,152-00
8.	Allowance to Hostel Incharge @ Rs. 100/- per month	1,200-00
9.	Leave salary to staff	1,950-00
10.	Lump sum provision for future increase in the rates of D.A.	3,000-00
Carried over		Rs. 28,325-00

	Brought forward	Rs.	28,325-00
11.	Provident Fund Contribution according to University Rules		6,000-00
12.	Leave Encashment		1,000-00
13.	D.A.		18,934-00
14.	H.R.A.		2,995-00
15.	C.C.A.		1,152-00
	Total	Rs.	<u>60,406-00</u>

B Other Contingent Expenditure

Sl. No.	Items	Budget Estimate
1.	Maintenance Grant	30,000-00
2.	Telephone	1,000-00
3.	Misc. Contingencies for Hostel	7,000-00
4.	Uniforms	3,000-00
5.	Magazine & Games	1,200-00
	Total Contingent Expenditure	<u>42,200-00</u>
	Total Establishment	<u>60,406-00</u>
	Total Contingent Expenditure and Establishment	<u>1,02,606-00</u>

Budget Estimate for the Year 1982-83

(To be met out of the grant of Central Govt.)

A Establishment

1. Professor (one) (1500-2500)	7,500-00
2. Reader (one) (1200-1900)	10,747-00
3. Research Officer (one) (700-1600)	8,400-00
4. Research Associates (three) (550-1200)	20,220-00
5. Junior Research Associates (four) (400-750)	20,310-00
6. Publication Officer (one) (550-1200)	8,600-00
7. Administrative Officer (one) (550-1200)	16,884-00
8. Hostel Manager (one) (400-750)	5,325-00
9. Assistant Accounts Officer (one) (350-700)	1,750-00

Carried over	Rs.	99,738-00
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	Brought forward	Rs.	99,738-00
10.	Senior Assistant (one) (300-500)		4,340-00
11.	Junior Assistant (one) (250-425)		4,023-00
12.	Janitors (two) (185-265)		2,595-00
13.	Peon (one) (165-215)		2,241-00
14.	Carpenter (one) (165-215)		2,100-00
15.	Electrician (one) (175-250)		2,280-00
16.	Accountant fixed salary @ Rs. 500/- per month		6,000-00
17.	Storekeeper fixed salary @ Rs. 350/- per month		4,200-00
18.	Dearness allowance (for all posts)		1,03,543-00
19.	House Rent		19,225-00
20.	Leave Salary		29,500-00
21.	C.C.A.		3,870-00
22.	Leave Encashment		28,500-00
23.	P.F. Contribution		12,000-00
24.	Extra Expenditure due to revision of Pay scales on the basis of recommendation effective from 1st July, 1979		37,500-00
25.	Lumpsum Provision for future increase in D.A.		11,500-00
	Total	Rs.	<u>3,73,155-00</u>

Budget Estimate for the Year 1982-83

(To be met out from the grant of State Govt.)

I CENTRE

A. Establishment

Sl. No.	Name of posts and Scale	Budget Estimate
1.	Research Officer (Rs. 400-950)	10,300-00
2.	Clerk (one) (Rs. 300-500)	3,856-00
3.	Sweeper (one) (Rs. 165-215)	2,184-00
4.	Drivers (Two) (Rs. 175-250)	4,794-00
5.	Mali (one) (Rs. 165-215)	2,184-00
6.	Chaukidar (one) (Rs. 165-215)	2,176-00
7.	Technical Asstt. (one) (Rs. 280-460)	4,540-00
8.	Leave salary to the staff	3,800-00
Carried over		Rs. 33,834-00

	Brought forward	Rs.	33,834-00
9.	Lumpsum provision for future increments		8,500-00
10.	Provident Fund Contribution according to University rules		8,500-00
11.	Leave Encashment		2,500-00
12.	D.A.		25,600-00
13.	H.R.A.		4,327-00
14.	C.C.A.		990-00
15.	I.R.		4,584-00
	Total		<u>87,835-00</u>

B. Other Contingencies

Sl. No.	Items	Budget Estimate
1.	Books & Journals	15,000-00
2.	Publication	10,000-00
3.	Visiting Professors/ Advisors/Consultants/ Guest speakers	25,000-00
4.	Field Cost	12,000-00
	Carried over	<u>Rs. 62,000-00</u>

	Brought forward	Rs.	62,000-00
5.	Misc. Contingencies for the Centre including T.A.		10,000-00
6.	Maintenance Grant		25,000-00
7.	Telephones		5,000-00
8.	Uniforms		3,000-00
9.	Registration, Insurance & repairs of two vehicles		12,000-00
10.	Petrol for two vehicles		20,000-00
11.	Magazines & Games		1,000-00
	Total Contingencies		<u>1,38,000-00</u>
	Total Establishment		<u>87,835-00</u>
	Total Contingencies and Establishment	Total	Rs. <u>2,25,835-00</u>

II HOSTEL

A. Establishment

Sl. No.	Name of Post	Budget Estimate
1.	Caretaker (one) (Rs. 185-265)	2,601-00
2.	Masalchi (one) (Rs. 165-215)	2,210-00
3.	Sweeper-cum-Chaukidar (one) (Rs. 165-215)	2,234-00
4.	Sweeper (one) (Rs. 165-215)	2,100-00
5.	Cook (one) (Rs. 170-225)	2,277-00
6.	Bearers (Four) (Rs. 165-215)	8,836-00
7.	Chaukidar (one) (Rs. 165-215)	2,176-00
8.	Allowance to Hostel Incharge @ Rs. 100/- per month	1,200-00
9.	Leave salary to staff	2,500-00
10.	Provident Fund Contribution according to University Rules	6,500-00
Carried over		Rs. 32,634-00

	Brought forward	Rs. 32,634-00
11.	Leave Encashment	1,200-00
12.	Expenditure due to revised Pay scales introduced with effect from 1st July, 1979	6,000-00
13.	D.A.	23,320-00
14.	H.R.A.	3,377-00
15.	C.C.A.	1,163-00
16.	I.R.	3,419-00
	Total	Rs. 74,113-0 ⁰

B. Other Contingent Expenditure

Sl. No.	Items	Budget Estimate
1.	Maintenance Grant	30,000-00
2.	Telephone	1,500-00
3.	Misc. Contingencies for Hostel	10,000-00
4.	Uniforms	5,000-00
5.	Magazines & Games	2,000-00
	Total Contingent Expenditure	48,500-00
	Total of Establishment	74,113-00
	Total Contingent Expenditure and Establishment	1,22,613-00

STAFF OF THE CENTRE

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| 1. Dr. D. P. Singh
M A., LL B., Ph. D. | Professor and Head, Department of
Public Administration and
Director of the Centre |
| 2. Dr. K. Sreeram
M.A., Ph. D. | Reader (On Leave). |
| 3. Sri K. Chandra
M.A. | Research Officer |
| 4. Vacant | Research Officer |
| 5. Km. U. Batra
M.A. | Research Associate |
| 6. Km. P. Nair
M.A. | Junior Research Associate |
| 7. Sri M. Shekhar
M.A. | Junior Research Associate |
| 8. Sri P. Singh
M A. | Junior Research Associate |
| 9. Sri U. Bajpai
M.A. (Geog.), M.A. (Geology) | Junior Research Associate |
| 10. Sri A. R. Misra
M.A. | Junior Research Associate |
| 11. Sri K. Kumar
M. Com., Bus. Adm. | Publication Officer |
| 12. Sri S. C. Srivastava
B.Sc., LL.B. | Administrative Officer |